

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
JANUARY 20, 2026 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of December 16, 2025
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
12. BYLAWS & POLICIES
 - a. Bylaw #301-26 The Fees and Rates Bylaw
 - b. Bylaw #302-26 Encroachments onto Road Allowances Bylaw
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Assisted Living & Social Services – Senior’s Week Provincial Launch Event 2026
 - b. Alberta Legislative Assembly Hon. Ric McIver, Speaker – Election Congratulations
 - c. Alberta Municipal Affairs – December Newsletter
 - d. Alberta Municipal Affairs – Meeting Request with Minister - ABmunis Spring Municipal Leaders Caucus
 - e. Alberta Public Safety & Emergency Services Minister Mike Ellis – Alberta’s Police Funding Model
 - f. Alberta Police Funding Model Changes – Preliminary Estimation Process
 - g. Alberta Municipalities – ABmunis Spring 2026 Municipal Leaders Caucus
 - h. Community Futures Yellowhead East – RIAMS News Release
 - i. Community Futures Yellowhead East – RIAMS Regional Website Development RFP
 - j. Community Futures Yellowhead East – RIAMS Regional Business Retention & Expansion Survey RFP
 - k. Fortis Alberta – 2026 Fortis Alberta Inc. Distribution Tariff
 - l. Lac Ste. Anne County – Regional Municipalities Meeting
 - m. Lac Ste Anne East End Bus – Funding Request Letter & 2026 Draft Budget
 - n. Northwest of 16 Regional Tourism Association – Tourism Connect Workshop
 - o. Summer Village of Sunset Point – Council Motions - ACP Grant Application’s
 - p. SV REMP – PECC Daily Situation Reports
 - q. Tyler Gandam Consulting – The Human Infrastructure Symposium
 - r. WILD Water Commission – 2026 Approved Rates and Budget Requisitions
 - s. Alberta Municipalities – EOEP 2025 Year in Review & Upcoming Course Opportunities
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach Library Board – 2026 Library Board Budget
 - b. ATCO Gas & Pipelines Ltd. – Surface Lease - Rental Review Notice
16. NEW BUSINESS
 - a. Joint Trivillage Meeting – Agenda Items
17. QUESTION PERIOD
18. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
DECEMBER 16, 2025 AT 7:00 P.M.**

PRESENT:

- Mayor.....Tara Elwood
- Deputy MayorDebbie Durocher
- CouncillorDecolynneJo Burns (via Zoom)
- Councillor Kelly Muir
- CAO Kathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

ABSENT:

- CouncillorDaryl Weber

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS: None.

ADOPTION OF AGENDA:

MOTION #183-25
MOVED BY Deputy Mayor Durocher that the agenda be adopted as presented.
CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF NOVEMBER 18, 2025:
MOTION #184-25
MOVED BY Councillor Muir that the minutes of the Regular Council meeting held on November 18, 2025 be adopted as presented.
CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

PURCHASE OF NEW 2025 BOBCAT T76 TRACK LOADER SKIDSTEER & DISPOSAL OF 2024 JOHN DEERE 325G TRACK LOADER SKIDSTEER:
MOTION #185-25
MOVED BY Councillor Burns that Council approves the purchase of a new 2025 Bobcat T76 Track Loader Skidsteer with the trade in of the 2024 John Deere 325G Track Loader Skidsteer and further the purchase be funded in the 2026 Budget.
CARRIED UNANIMOUSLY

DONATION TO ALBERTA BEACH LION’S CLUB CHRISTMAS HAMPERS:
MOTION #186-25
MOVED BY Councillor Muir that Council approves a \$500.00 donation to the Alberta Beach Lion’s Club Christmas Hampers.
CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:
MOTION #187-25
MOVED BY Deputy Mayor Durocher that the CAO report action list be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF 2026 INTERIM BUDGET:
MOTION #188-25
MOVED BY Councillor Burns that the 2025 Budget be accepted as a 2026 Interim Budget.
CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

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COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society AglipleX Operations Committee meeting held on December 3, 2025.
Beachwave Park Stakeholders Committee meeting held on December 8, 2025.
FCSS Trivillage Committee meeting held on December 2, 2025.
Fire Services Committee meeting held on December 4, 2025.
Trivillage Regional Sewer Services Commission meeting held on November 26, 2025.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on December 8, 2025.
Community Futures Yellowhead East meeting held on November 20, 2025.
Community Futures Yellowhead East RIAMS meeting held on December 11, 2025.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meeting held on November 19, 2025.
Beachwave Park Stakeholders Committee meeting held on December 8, 2025.
Lac Ste. Anne East End Bus Committee meeting held on December 8, 2025.
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on November 25 and December 2, 2025.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
Yellowhead Regional Library Trustee Organization meeting & AGM held on December 1, 2025.
Alberta Beach Library Board meeting held on December 1, 2025.
Alberta Beach Fire Services Committee meeting held on December 4, 2025.
Alberta Beach Public Works Advisory Committee meeting held on December 8, 2025.
West Inter-lake District (WILD) Water Commission AGM meeting held on December 11, 2025.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #189-25

MOVED BY Deputy Mayor Durocher that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – ADM PRESENTATION TO AAPG MEMBERS:

Correspondence was received from the Alberta Association of Police Governance to announce the hiring of their new Executive Director and further forwarded ADM Zablocki's power point presentation to the AAPG membership.

ALBERTA MUNICIPAL AFFAIRS, MINISTER DAN WILLIAMS – FIRE LEVEL OF SERVICE 2025 ENGAGEMENT FOLLOW-UP:

Correspondence was received from Alberta Municipal Affairs, Minister Dan Williams regarding the 2025 engagement sessions on Fire Level of Service which included a follow-up What We Heard report.

ALTALINK – ELECTION CONGRATULATIONS:

An election congratulatory letter was received from AltaLink.

BEVAN JANZEN – OBJECTION TO LSAC PROPOSED DEVELOPMENT PERMIT FOR FRAC SAND MINING DEVELOPMENT:

Correspondence was received from Bevan Janzen regarding the objection to LSAC proposed Development Permit for Frac Sand Mining Development and the decision from the Land and Property Rights Tribunal.

BROWNLEE LLP – EMERGING TRENDS IN MUNICIPAL LAW:

Correspondence was received from Brownlee LLP regarding their Emerging Trends in Municipal Law seminar being held in Edmonton on February 12, 2026.

CARLA MCDORMAN (BEGGS) – BEACHWAVE PARK CONTRACT TERMINATION NOTICE:

A letter was received from Carla McDorman (Beggs) giving notice to terminate the Beachwave Park Coordinator's contract effective December 31, 2025.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS NOVEMBER NEWSLETTER:

Correspondence was received from Community Futures Yellowhead East which included a newsletter with updates on the RIAMS (Regional Investment Attraction Marketing Strategy) project.

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FIRE RESCUE INTERNATIONAL – FRI 2024 DUAL CALL OUT REPORT:

An update on highway calls was received from Fire Rescue International also attached was their FRI 2024 Dual Call Out Report.

JENNIFER WEREMCZUK – WINTER EVENT REQUEST & ALBERTA BEACH RESPONSE:

Correspondence was received from Jennifer Weremczuk regarding the cancellation of Sno Mo Days and to request information on the requirements for the possibility of some community members to keep some of the events going for 2026 such as the ice and snow mobile races, Alberta Beach's response was attached.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

Notice was received from Lac Ste. Anne County that the Regional Municipalities meeting will be held on Friday, January 30, 2026 at the Alberta Beach Senior's Center.

NATIONAL POLICE FEDERATION – UPDATE:

Correspondence was received from the National Police Federation to congratulate Council on the elections as well to provide an update and information on their mission to provide strong, fair, and progressive representation for the RCMP while advancing public safety outcomes, also attached was a polling report demonstrating public support for the Alberta RCMP.

NORTHERN GATEWAY PUBLIC SCHOOLS – ELECTION CONGRATULATIONS:

An election congratulatory letter was received from Northern Gateway Public Schools.

POLICE REVIEW COMMISSION – PRC STATUS UPDATE:

The Alberta Police Review Commission forwarded a PRC Status Update November 26 - December 9, 2025

STE. ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP – DEM ANNOUNCEMENT:

Correspondence was received from the Ste. Anne Summer Villages Regional Emergency Management Partnership to announce that Stephen Wright has been selected for the Regional Director of Emergency Management (RDEM) position, also attached was Alberta Beach's letter to welcome Stephen and to thank Janice Christiansen as well as Marlene Walsh for their years of dedicated service to the partnership.

SUMMER VILLAGE OF VAL QUENTIN – ACP GRANT LETTER OF SUPPORT FROM MLA SHANE GETSON:

The Summer Village of Val Quentin forwarded MLA Shane Getson's letter of support for the ACP grant application for a Regional Infrastructure Management Plan for the Tri-Region.

TOWN OF MAYERTHORPE – 2025-2026 COMMITTEE APPOINTMENTS:

The Town of Mayerthorpe forwarded their 2025-2026 Committee, Board and Commission appointments.

TOWN OF ONOWAY – REGIONAL MAYORS AND REEVE MEETING:

Correspondence was received from the Town of Onoway to advise on an informal meeting they are planning for the Mayors and Reeve of Lac Ste. Anne area municipalities to discuss common issues and concerns that may be added to the Regional Municipalities meeting scheduled for late January.

TVRSSC – FLYER REGARDING SIGNIFICANT ISSUES WITH WIPES, GREASE & HAIR IN SEWER SYSTEM:

A notice was received from the Trivillage Regional Sewer Services Commission (TVRSSC) to advise that they are continuing to have significant issues with wipes, grease, and hair in the sewer system which is causing major damage to the pumps and creating a significant increase in maintenance costs for the sewer system, further to advise that a flyer will be going out in the post boxes and request that the member municipalities share on social media and websites.

YELLOWHEAD REGIONAL LIBRARY – YRL 2026 STRATEGIC PLAN:

The Yellowhead Regional Library forwarded the YRL 2026-2030 Strategic Plan.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #190-25

MOVED BY Councillor Burns that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

FIRE RESCUE INTERNATIONAL – ADDITIONAL MUTUAL AID PARTNERS:

MOTION #191-25

MOVED BY Councillor Muir that Council approves to forward a second request for fire mutual aid agreements to Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; and Alexis Nakota Sioux Nation and further that the letters be more specific in identifying the municipalities we are requesting are covered in each of the agreements.

CARRIED UNANIMOUSLY

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WESTVIEW HEALTH FOUNDATION – CT FEASIBILITY STUDY:

MOTION #192-25

MOVED BY Deputy Mayor Durocher that Council approves the request from Westview Health Foundation for participation in the regional feasibility study supporting diagnostic care in the region and further appoints Mayor Elwood to participate in the CT Feasibility Study.

CARRIED UNANIMOUSLY

NEW BUSINESS:

2026 TAX RECOVERY PUBLIC AUCTION:

The following tax recovery properties will be offered for sale at public auction:

Tax Roll #	Lot	Block	Plan	Municipal Address	Certificate of Title	2025 Assessment
#127	6,	11,	3321BQ	4808 – 51 Street	162242396	\$81,050.00
#829	2,	7,	7821242	4811 – 59 Street	112316338	\$70,000.00

MOTION #193-25

MOVED BY Councillor Muir that Lot 6, Block 11, Plan 3321BQ; and Lot 2, Block 7, Plan 7821242 be offered for tax sale by public auction on Wednesday, February 25, 2026 at 10:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2025 assessed values as presented.

Councillor Burns noted a possible conflict of interest and removed herself from the discussions and vote.

CARRIED

ASSET MANAGEMENT PROJECT – MATTHEWSON & CO. ASSET MANAGEMENT PROPOSAL:

MOTION #194-25

MOVED BY Deputy Mayor Durocher that Council approves to participate in the Asset Management Project with the Summer Villages Lac Ste. Anne East and further approves the participation in Matthewson & Co. Asset Management Proposal for a cost share of \$538.00.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: borrowing of the radon tester through the Alberta Beach Library and the Trivillage sewer system budget and repair costs for sewer blockages.

ADJOURNMENT:

The meeting adjourned at 7:52 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk

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CAO REPORT – ACTION LIST **DECEMBER 2025**

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

CHRISTMAS LIGHT UP CONTEST:

Oct.21/25 MOVED BY Deputy Mayor Durocher that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: \$200.00 for first place; \$150.00 for second place and \$100.00 for third place and that the judging take place on December 20, 2025 by Councillor Weber and two members of the public.

WESTVIEW HEALTH FOUNDATION – CT FEASIBILITY STUDY:

Dec.16/25 MOVED BY Deputy Mayor Durocher that Council approves the request from Westview Health Foundation for participation in the regional feasibility study supporting diagnostic care in the region and further appoints Mayor Elwood to participate in the CT Feasibility Study.

ADMINISTRATION:

2025 TAX RECOVERY:

Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.

Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

Apr.15/25 The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. and further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

Oct.21/25 CAO contacted Lawyer regarding proceeding with registration of tax forfeiture titles, Lawyer is reviewing file.

Nov.18/25 MOVED BY Councillor Burns that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 3A, Block 11, Plan 7720268 and Lot3A, Block 15, Plan 6476MC.

AB PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE PROGRAM:

Apr.15/25 A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

May20/25 A letter was sent to AB Public Safety to inquire on why the application was not successful.

June 17/25 Email was received to confirm they received the letter & would be responding.

AB MUNICIPAL AFFAIRS LETTER TO DAVE IVES RE: THE PROVINCIAL FIRE LIAISON COMMITTEE:

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

May20/25 MOVED BY Mayor Muir that Council provides a response to Alberta Municipal Affairs requesting the reasons why David Ives' application to the Provincial Fire Liaison Committee was not successful.

June 17/25 Email was received from the Minister's office to confirm they received the letter.

TVRSSC – ACP GRANT APPLICATION – SEWER MASTER PLAN PROJECT:

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CAO REPORT – ACTION LIST

DECEMBER 2025

Aug.19/25 **MOVED BY** Councillor Weber that Council approves the request from TVRSSC to apply for a Alberta Community Partnership Grant to complete a Sewer Master Plan Project to address long term growth including infrastructure & asset management plans as well as financial plan; to provide onsite treatment options and /or expansion options & costs; and to provide opportunities to reduce environmental impact; further Alberta Beach agrees to be managing partner for the project.

Sept.16/25 Letter was sent to TVRSSC to confirm Council approval. TVRSSC forwarded copies of their letters requesting support from SV Sunset Point, Val Quentin & LSAC.

Dec.16/25 ACP Grant application was submitted.

2025/26 ACP GRANT APPLICATION – REGIONAL INFRASTRUCTURE MANAGEMENT STUDY:

Nov.18/25 **MOVED BY** Councillor Burns that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application.

Dec.16/25 SV of Val Quentin has submitted the ACP Grant application.

DONATION TO ALBERTA BEACH LION'S CLUB CHRISTMAS HAMPERS:

Dec.16/25 **MOVED BY** Councillor Muir that Council approves a \$500.00 donation to the Alberta Beach Lion's Club Christmas Hampers.

ADDITIONAL MUTUAL AID PARTNERS:

Dec.16/25 **MOVED BY** Councillor Muir that Council approves to forward a second request for fire mutual aid agreements to Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; and Alexis Nakota Sioux Nation and further that the letters be more specific in identifying the municipalities we are requesting are covered in each of the agreements.

2026 TAX RECOVERY PUBLIC AUCTION:

The following tax recovery properties will be offered for sale at public auction:

Tax Roll #	Lot	Block	Plan	Municipal Address	Certificate of Title	2025 Assessment
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#829	2,	7,	7821242	4811 – 59 Street	112316338	\$70,000.00

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The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2025 assessed values as presented.

ASSET MANAGEMENT PROJECT – MATTHEWSON & CO. ASSET MANAGEMENT PROPOSAL:

Dec.16/25 **MOVED BY** Deputy Mayor Durocher that Council approves to participate in the Asset Management Project with the Summer Villages Lac Ste. Anne East and further approves the participation in Matthewson & Co. Asset Management Proposal for a cost share of \$538.00.

PUBLIC WORKS:

MICHAEL WELLER – 47A AVENUE DRAINAGE:

Oct.15/24 **MOVED BY** Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

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Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

Aug.19/25 Public Works met with Mr. Weller, he is requesting that public works install a trench along the area of the alley behind the daycare where he said it was years ago. On Aug.18 after the rain, public works checked the ditch and found no standing water.

Dec.16/25 Public Works has advised the project will be completed in the spring.

ALBERTA BEACH MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

May20/25 MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

June 17/25 The Museum members were advised on Council's motion and they are contacting the Development Officer. Councillor Durocher confirmed the sign locations: one sign is on the main beach and the other sign is located on the Beachwave Park fence behind the Lift Station.

Sept.16/25 Signs are not ready.

JOLENA HOVE, LAKESIDE CHILDCARE LTD. – SAFETY NEAR LAKESIDE CHILDCARE:

Aug.19/25 MOVED BY Mayor Muir that the correspondence from Jolena Hove of Lakeside Childcare Ltd. be accepted for information and further she be advised that as requested a crosswalk was approved and was painted across 47A Avenue between the day care and the post office; that Council will request our public works department repair the crushed culvert; and that her request that 47A Avenue be changed to one way traffic with angled parking at the post office and daycare be denied.

Sept.16/25 Email was sent to Lakeside Childcare to confirm Council motion, and email sent to public works to request repair of crushed culvert.

Oct.21/25 First Call was submitted and work has been scheduled to replace culvert.

Dec.16/25 Public Works has advised the project will be completed in the spring.

PURCHASE OF NEW 2025 BOBCAT T76 TRACK LOADER SKIDSTEER & DISPOSAL OF 2024 JOHN DEERE 325G TRACK LOADER SKIDSTEER:

Dec.16/25 MOVED BY Councillor Burns that Council approves the purchase of a new 2025 Bobcat T76 Track Loader Skidsteer with the trade in of the 2024 John Deere 325G Track Loader Skidsteer and further the purchase be funded in the 2026 Budget.

DEVELOPMENT:

REQUEST TO ENTER INTO AN ENCROACHMENT AGREEMENT (4704 – 47TH STREET):

Sept.16/25 MOVED BY Mayor Muir that Council authorizes administration to have Village legal counsel prepare an Encroachment Agreement as per the Development Officer's Request for Decision Report on Lot 10, Block 1, Plan 3529BZ (4704 47th Street); and further that Council authorizes the CAO to execute the Encroachment Agreement, once prepared, on behalf of the Village of Alberta Beach; and further that all associated costs be the responsibility of the property owner.

Oct.21/25 Development Officer is contacting Patriot Law to draft agreement.

ALBERTA BEACH

BYLAW NO. 301-26

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**A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA TO ESTABLISH
A SCHEDULE OF FEES AND RATES FOR THE MUNICIPALITY.**

WHEREAS, the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, authorizes a municipality to have the authority to establish fees and rates for the provision of goods and services; and

WHEREAS, Alberta Beach wishes to establish, in a bylaw, a schedule of fees and rates;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of Alberta Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "the Fees and Rates Bylaw".
2. That Alberta Beach shall charge fees and rates as established in Schedule A, "The Fees and Rates Schedule", attached hereto.
3. That this Bylaw shall be reviewed by Council annually.
4. That Bylaw #296-24 is hereby rescinded.
5. That this Bylaw shall come into force and effect upon the third and final reading and signing of this bylaw.

Read a first time this ___ day of _____, 2026.

Read a second time this ___ day of _____, 2026.

Unanimous consent given to proceed to third reading this ___ day of _____, 2026.

Read a third time and passed this ___ day of _____, 2026.

SIGNED by the Mayor and C.A.O. this ___ day of _____, 2026.

Mayor, Tara Elwood

C.A.O., Kathy Skwarchuk

ALBERTA BEACH

BYLAW NO. 301-26

PAGE 2 of 4

SCHEDULE "A"
THE FEES & RATES SCHEDULE

ADMINISTRATIVE FEES:

Photocopies for public at large:	
8 ½ x 11	\$0.25/copy
8 ½ x 14	\$0.30/copy
11 x 17	\$0.50/copy
Colour Photocopies for public at large:	
8 ½ x 11	\$0.50/copy
8 ½ x 14	\$0.60/copy
11 x 17	\$1.00/copy
Photocopies for Non-Profit Groups:	
8 ½ x 11	\$0.10/copy
8 ½ x 14	\$0.15/copy
11 x 17	\$0.25/copy
Colour Photocopies for Non-Profit Groups:	
8 ½ x 11	\$0.15/copy
8 ½ x 14	\$0.30/copy
11 x 17	\$0.50/copy
Laminating Fees:	
8 ½ x 11	\$1.00/copy
8 ½ x 14	\$1.50/copy
11 x 17	\$2.00/copy
Copies of Village documents	As per copy rates above
Fax (Sending & Receiving)	\$1.00/page
Fax Long Distance (extra)	\$1.00
Returned Cheque Fees	\$35.00
NSF Fees (Non Sufficient Funds)	\$35.00
Tax Certificates	\$50.00
Land Title Search / Certificate of Title	\$25.00
Tax Notification Fee	\$55.00
Tax Notification Fee - each additional named interest on Title	\$5.00
Land Use Bylaw	\$25.00
Municipal Development Plan	\$10.00
County Maps	\$10.00
Sand Bags (not filled) (if available) - per Bag	Sold at Cost
Blue Bags (if available) - per Bag	Sold at Cost
Souvenirs / Promotional Products	Sold at Cost + 5%
Overdue Account Penalties (not property taxes)	2% per Month

PROPERTY TAX PENALTIES:

Property Tax Penalties as per Penalty on Unpaid Taxes Bylaw per Bylaw

DOG LICENSES:

Neutered/Spayed (Lifetime)	\$10.00
Unaltered (Lifetime)	\$20.00
Vicious (Lifetime)	\$250.00
Replacement Tag or Transfer Fee	\$10.00

SKUNK TRAPS:

Deposit (Refundable on Return)	\$65.00
3 Day Rental (Alberta Beach Residents)	No Charge
Additional per Day Rental (Alberta Beach Residents)	\$5.00
3 Day Rental (Non-Residents)	\$25.00
Additional per Day Rental (Non-Residents)	\$10.00
Cleaning	\$20.00

BUILDING RENTAL:

Council Chambers – Full Day	\$100.00
Council Chambers – Half Day	\$50.00
Council Chambers – Not For Profit-Local Community Groups	No Charge

FOOD VENDORS:

Resident Food Vendor - per Calendar Year	\$50.00
Non-Resident Food Vendor - per Day	\$25.00
Non-Resident Food Vendor - per Calendar Year	\$250.00
FREE - Food Truck Fridays - No day rate charged	No Charge

MOBILE SALES VENDORS:

Resident Mobile Sales - per Calendar Year	\$50.00
Non-Resident Mobile Sales - per Day	\$25.00
Non-Resident Mobile Sales - per Calendar Year	\$250.00

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ALBERTA BEACH

BYLAW NO. 301-26

PAGE 3 of 4

AMUSEMENT VENDOR:

Amusement Vendor - per Day \$25.00
Amusement Vendor - per Calendar Year \$250.00

HAWKER PEDDLER FEES:

Hawker Peddler - per Day \$25.00
Hawker Peddler - per Calendar Year \$250.00

BUSKER:

Buskers must be registered with the Village Office by donation

SPECIAL EVENT:

Special Event License (as approved by Council) as per Council

DEVELOPMENT PERMIT FEES:

Residential – Permitted \$300.00
Residential – Discretionary \$500.00
Additions and Accessory Buildings \$150.00
Secondary Suite (Garage & Garden Suite) – Permitted \$300.00
Secondary Suite (Garage & Garden Suite) – Discretionary \$500.00
Commercial/Light Industrial – Permitted \$300.00
Commercial/Light Industrial – Discretionary \$500.00
Home Based Business – Home Occupations \$150.00
Home Office Letter \$50.00
Signs – Permanent or Temporary \$50.00
Deck, Shed, Fence, Gazebo, Fabric Shelter \$50.00
Retaining Wall, Culverts, Driveway Access \$50.00
Holding Tank, Cistern, Well \$50.00
Development Permit - Time Extension \$50.00
Development Permit - Amendment \$100.00
Development Permit - Request for Variance \$100.00
Development Permit - Change in Scope \$100.00
Demolition Permit \$50.00
Emergency Municipal Planning Commission Meeting \$500.00 (in addition to permit fee)
Security Deposit for Relocated or Moved-in Dwelling (Refundable) \$5,000.00
Failure to Apply for Development Permit Double
(Permit fees double if construction starts prior to approval of development permit)

BYLAW AMENDMENTS APPLICATION FEES:

(Application fees do not guarantee approval)

Land Use Re-Districting Application \$500.00 + all associated costs
Amendment to Land Use Bylaw \$500.00 + all associated costs
Amendment to Municipal Development Plan \$500.00 + all associated costs
Amendment to Intermunicipal Development Plan \$500.00 + all associated costs
Amendment to Area Structure or Redevelopment Plan \$500.00 + all associated costs

LETTER OF COMPLIANCE:

Standard \$100.00
Rush (3 Business Days) \$200.00

LETTER OF CONCURRENCE:

Cell/Internet/Communication Tower As per Council

AGREEMENTS:

Encroachment Agreement \$400.00
Letter of Consent \$50.00
Developer's Agreement As per Council
Other Leases As per Council

SUBDIVISION FEES:

Subdivision Application Fee \$400.00
Additional Lots (per lot) \$200.00
Endorsement &/or Condo Plan Endorsement Fees (per lot or unit) \$50.00
Plan Cancellation Bylaw (Lot Consolidation) \$1,000.00

APPEAL FEES:

Assessment Appeal Fee (residential)(refundable if successful) \$50.00
Assessment Appeal Fee (non-residential)(refundable if successful) \$150.00
Development Permit Appeal Fee \$150.00
Subdivision Appeal Fee \$150.00
Food Vendor, Mobile Sales Vendor, Amusement Vendor Appeal Fee \$25.00
Hawker, Peddler or Busker Appeal Fee \$25.00

ALBERTA BEACH

BYLAW NO. 301-26

PAGE 4 of 4

SAFETY CODES PERMITS:

Permits for Building, Electrical, Gas, Plumbing, Demolition) As per inspection agency

SOLID WASTE & ORGANIC CARTS:

Additional Residential Solid Waste Cart Deposit (Refundable) \$100.00
Additional Residential Organic Waste Cart Deposit (Refundable) \$100.00

MUNICIPAL PUBLIC WORKS LABOUR & EQUIPMENT: (rates are for municipal use only)

Volvo 730 Grader (includes Operator) \$170.00/hour
J.D. Track Skid Steer (includes Operator) \$110.00/hour
J.D. Backhoe (Includes Operator) \$115.00/hour
Bobcat Compact Excavator (Includes Operator) \$115.00/hour
Gravel Truck (includes Operator) \$125.00/hour
Plow Truck/Sander (includes Operator) (sand not included) \$175.00/hour
Thomas Skid Steer (includes Operator) \$ 75.00/hour
Elgin Self Propelled Sweeper (includes Operator) \$145.00/hour
Ford F550 Truck w/Dump Box (includes Operator) \$115.00/hour
Kubota L3800 Tractor w/72" pull behind Mower (includes Operator) \$ 85.00/hour
Kubota F2690 Mower (includes Operator) \$ 85.00/hour
Grass Push Mowers (includes Operator) \$ 50.00/hour
Grass Weedeaters (includes Operator) \$ 50.00/hour
Sweep-All Turf & Kubota L3800 Tractor (includes Operator) \$ 85.00/hour
Steamer c/w Tank & Truck (includes Operator) \$125.00/hour
¾ Ton Truck (includes Operator) \$ 60.00/hour
Kawaska 4010 Mule (includes Operator) \$ 65.00/hour
Genie Manlift (includes Operator) \$ 65.00/hour
Plate Tamper (includes Operator) \$ 65.00/hour
Zamboni 525 (includes Operator) \$65.00/hour
Transport Fee (if required) (includes Operator) \$125.00
Labourer \$ 70.00/hour

MUNICIPAL RV PARK & CAMPGROUND:

Season Rate: Full Service Site \$3,400.00
(season rate due by May 7th of current year or weekly rates will apply)
Monthly Rate: Full Service Site \$1,450.00
Weekly Rates: Full Service Site \$410.00
Power & Water Site \$360.00
No Services Site \$310.00
Daily Rates: Full Service Site \$ 62.00
Power & Water Site \$ 57.00
No Services Site \$ 47.00
Tenting Site \$ 47.00
Extra Person: Above rates based on 2 adults & 2 Dependent Children
Extra Person(s) per person \ per night \$ 5.00
Visitor Over Night Fee - Extra Tent Nightly Fee \$ 15.00
Seasonal Sites Additional Charges:
Extra Fridge - Monthly Fee \$ 15.00
Extra Freezer - Monthly Fee \$ 15.00
Winter Storage/Reserve Site (Due by Sept.15th of current year) \$300.00
Winter Storage/Reserve Site (After Sept.15th of current year) \$400.00
Boat Storage – Winter Storage \$100.00
Gate Key Card Replacement \$ 50.00
Gate Key Card Deposit on site rental for non-seasonals \$ 50.00

BEACHWAVE PARK:

Fees may be waived by Council, C.A.O. or Park Management
Fees not applicable to Alberta Beach Minor Ball, ABADASA or
Lac Ste. Anne County Recreation Programs
Ball Diamond - per Day per Diamond \$ 50.00
Concession - per Day (includes open shelter & washrooms) \$150.00
Open Shelter/Washroom - per Day \$ 75.00
Rink - per Day \$100.00
Damage Deposit (Refundable) \$300.00

FIRE RATES:

As per Fire Bylaw

ATIA - ACCESS TO INFORMATION:

Reports generated by Alberta Beach \$20.00 plus copy rates above
Reports adopted by Council \$20.00 plus copy rates above
Minutes, Bylaws, Correspondence As per copy rates above
Administrative Fee - per Hour for search of information exceeding 1 hr) \$35.00 (in addition to above fees)
Third Party Costs to Access Information \$all costs (in addition to above fees)
GST: Gst will be charged in addition to above fees where applicable. As applicable

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**ALBERTA BEACH
BYLAW NO. 302-26
A BYLAW REGARDING ENCROACHMENTS ONTO ROAD ALLOWANCES**

WHEREAS, Section 651.2 of the Municipal Government Act, RSA 2000, c. M-26, as amended, (the "Act") confirms municipalities may enter into agreements to permit the encroachment of improvements onto a road that is under the direction, control and management of the municipality;

AND WHEREAS, Section 13(1) of the Traffic Safety Act, RSA 2000, c T-6, as amended, confirms that a municipality may make a bylaw authorizing the municipality to issue a license, or permit of occupation, or use of a road allowance or highway or part thereof, when not required for public use;

AND WHEREAS, Council for the Village of Alberta considers it necessary to pass a bylaw confirming the municipality's authority to issue a license, or permit, for temporary occupation of a road allowance or highway when not required for public use;

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Village of Alberta Beach duly assembled **ENACTS AS FOLLOWS**:

1. This Bylaw may be cited as the "Encroachments onto Road Allowances" Bylaw.
2. The Village of Alberta Beach may issue a license, or permit, that is terminable on thirty (30) days' notice in writing for the temporary occupation, or use, of a road allowance or highway or a portion of a road allowance or highway when it is not required for public use.
3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be deemed severed.
4. This Bylaw shall take effect on the date of the third and final reading.

READ a first time this ___ day of _____, 2026.

READ a second time this ___ day of _____, 2026.

Unanimous consent given to proceed to third reading this ___ day of _____, 2026.

READ a third time and passed this ___ day of _____, 2026.

Signed by the Mayor and C.A.O. this ___ day of _____, 2026.

Tara Elwood, Mayor

Kathy Skwarchuk, C.A.O.

2025 Development Permits Issued						***Highlighted are NEW***	
Permit #	Date	Municipal	Lot	Block	Plan	Proposal	Approved
25DP01-01	18-Mar-25	4311 - 50 Avenue	13	6	6604AO	Home Occupation - Head to Toe Reflexology	Y
25DP02-01	21-Apr-25	5015 - 54 Street	15	14	9722944	Shed	Y
25DP03-01	12-May-25	4412 - 50 Avenue	13	B	3510BZ	Shed	Y
25DP04-01	IN PROGRESS						
25DP05-01	23-Jun-25	4204 - 43 Avenue	23	2	2422052	Shed (Accessory Structure)	Y
25DP06-01	21-Jun-25	5019 - 59 Street	11	9	3653HW	Hot Tub	Y
25DP07-01	WITHDRAWN						
25DP08-01	14-Aug-25	4712-45 Street	20	2	6604AO	Construction of SDD w\Carport & Deck	Y
25DP09-01	14-Aug-25	4727-46 Street	5	2	6604AO	Construction of SDD	Y
25DP10-01	21-Aug-25	4727 - 52 Street	14	12	3321BQ	Demolition of Existing Cabin\New Modular Home/ W Variances to Front & Flanking Yards.	Y
25DP11-01	19-Aug-25	5712 - 49 Avenue	15	4	6376KS	Home Occupation - Popcorn Seasoning Bus.	Y
25DP12-01	04-Sep-25	5235 - 48 Avenue	5	20	6269CG	Single Detached Dwelling	Y
25DP13-01	12-Sep-25	4511 - 44 Street	6	5	3508KS	Culvert/Driveway Approach	Y
25DP14-01	29-Aug-25	4507 - 50 Avenue	12	2	6604AO	Demolition of Existing Cabin	Y
25DP15-01	19-Aug-25	4704 - 48 Street	11	2	3529BZ	Garage	Y
25DP16-01	22-Sep-25	4639 - 47A Avenue	7	17	3321BQ	RV Cover	Y
25DP17-01	30-Dec-25	4704 - 47 Street	10	1	3529BZ	Mixed Use - 2 Bay Commercial & Residential Apartments	Y
25DP18-01	VOID - DUPLICATE OF 25DP13-01						
25DP19-01	22-Sep-25	4661 - 45 Avenue	--	--	--	Fencing - W/ Height Variance	MPC-Sept. 16, 2025
25DP20-01	16-Sep-25	5231 - 48A Avenue	4	19	6269CG	Demolition of Existing Cabin	Y
25DP21-01	24-Sep-25	4623 - 50 Avenue	21	16	3321BQ	Single Detached Dwelling\Garage	Y
25DP22-01	24-Sep-25	4911 - 54 Street	14	1	201BT	Home Occupation - Dog Grooming	Y
25DP23-01	24-Sep-25	4311 - 50 Avenue	13	6	6604AO	Carport	Y
25DP24-01	17-Oct-25	4319-50 Avenue	11	6	6604AO	Demolition of Existing Cabin	Y
25DP25-01	06-Nov-25	4604-47A Avenue	15	16	3321BQ	Demolition of Existing Cabin	Y
25DP26-01	PENDING						
25DP27-01	29-Dec-25	4928 - 50 Avenue	6	8	3321BQ	Hair Salon & Retail Store	Y

aboffice@albertabeach.com

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: December 17, 2025 4:16 PM
To: Seniors Information
Subject: Apply to Co-host the Seniors' Week Provincial Launch Event for 2026!

For 40 years, Alberta's government has celebrated Seniors' Week, recognizing the invaluable contributions of seniors across the province. Seniors' Week 2026 will take place from June 1 to June 7, 2026, and marks the 40th anniversary of this provincial celebration.

Communities and organizations are invited to apply to co-host the Provincial Launch Event on June 1, 2026, which also coincides with Intergenerational Day. The selected co-host will receive a one-time grant of up to \$10,000 to help offset the costs of hosting the event and to officially kick off a week of festivities honouring seniors across Alberta. Communities are encouraged to consider partnering with neighbouring communities or organizations and may submit joint proposals.

To apply, please submit an Expression of Interest by January 30, 2026. To find the form and more information please visit www.alberta.ca/seniors-week or contact seniorsinformation@gov.ab.ca if you have any questions.

Community Programs Team
Seniors Division
Assisted Living and Social Services
Government of Alberta
seniorsinformation@gov.ab.ca

Classification: Protected A

14.b

aboffice@albertabeach.com

cc: council

From: Office of the Speaker <OfficeoftheSpeaker@assembly.ab.ca>
Sent: December 17, 2025 3:05 PM
To: Office of the Speaker
Subject: Merry Christmas from Speaker McIver
Attachments: Speaker McIver - Letter to Municipalities.pdf

Good afternoon,

On behalf of the Honourable Speaker of the Assembly, Ric McIver, please see the attached Christmas letter.

Sincerely,



Office of the Speaker
Legislative Assembly of Alberta
 325 Legislature Building
 Edmonton, AB T5K 2B6
 P 780.427.2464
assembly.ab.ca



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Classification: Protected A - Low

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Honourable Ric McIver, ECA, MLA
Calgary-Hays

December 16, 2025

To All Newly Elected Municipal Councils,

I am pleased to extend my warmest congratulations to both new returning councilors on your election to municipal office this past October. Serving your communities is both a privilege and a profound responsibility, and I commend you for stepping forward to represent the residents who have placed their trust in you.

As someone who previously had the honour of serving as on a municipal council and as Minister of Municipal Affairs, I want to express my deep appreciation for the dedication demonstrated by municipal leaders across our province. It was truly an honour working with you, and I remain grateful for the important role you play in strengthening local governance and improving the quality of life for your communities. Municipal governance is often closest to the day-to-day needs of residents. The decisions you make—whether related to infrastructure, community safety, local services, or neighbourhood development—have a direct and immediate impact on the lives of the people you serve. I encourage you to continue working with the new minister in this endeavor.

As we enter the Christmas season, I extend my heartfelt wishes to you, your councils, and your families for a joyful and peaceful Christmas, and a healthy and prosperous New Year. May the months ahead be filled with success as you carry out the vital work of serving your residents.

Sincerely,

Honourable Ric McIver, ECA, MLA
Speaker of the Legislative Assembly of Alberta
Calgary-Hays

aboffice@albertabeach.com

From: municipalservicesdivision@gov.ab.ca
Sent: December 17, 2025 4:07 PM
To: Kathy Skwarchuk
Subject: Municipal Affairs Newsletter - December
Attachments: Municipal Affairs Newsletter - December.pdf

Attention: All CAOs.

Please see Attachement.

Municipal Musings

2025 Municipal Election Stats

Recap of 2025

Municipal Services Division had a busy 2025. Housing matters were top of mind, with the ministry engaging with key stakeholders over the spring and summer to understand potential barriers to expanding housing supply in Alberta. In addition, the ministry examined how land-use planning and existing regulations and procedures have influenced housing development.

The Government of Alberta also passed Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025* that saw amendments to local elections, the *Municipal Government Act*, and updates to first-time homebuyers protections. The division also engaged on the issue of recall of locally elected officials through targeted engagement with municipal administrations across Alberta. The engagement sessions involved discussions on thresholds, oversight, fundraising, collection of personal information, and the process of recall.

Post Election

Alberta's local general elections began in summer villages in summer 2025, with the remaining being held on October 20, 2025. Chief Elected Officials and councillors were up for election in all cities, towns, villages, specialized municipalities, and municipal districts across the province, as were trustees for public and separate school divisions.

With the 2025 elections now complete, the Municipal Services Division is exploring a review of the *Local Authorities Election Act*.

Meet MA!

The Land Use planning and Improvement Districts (IDs) team, comprised of two planners, one ID Advisor, and a Manager, provide direct services and supports to Alberta, including members of the public, municipalities, and government/non-government organizations. The team focuses on land-use planning matters under Part 17 of the *Municipal Government Act* (planning and development, subdivision and development provisions, statutory documents, land-use bylaw requirements, etc.) and supporting six of the province's seven IDs.

The team also provides support to other areas of the provincial government in land-use planning, stakeholder engagements involving land-use policy and legislation, and issues impacting municipal and provincial land-use policy. Please contact our team at

12%



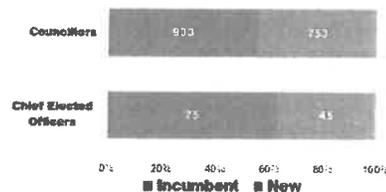
Municipalities had all councillors return

5%



Municipalities elected entirely new councils

Incumbents



Local Political Parties



29% of popular vote was captured by local political parties in Edmonton

51% of popular vote was captured by local political parties in Calgary

Close Races!

13

Elections decided by 1 vote

12

Municipalities conducted recounts

16

Candidates were within 0.5 per cent of total vote election to office

For any questions, comments and feedback regarding the newsletter, please contact: ma.engagement@gov.ab.ca

14.d

aboffice@albertabeach.com

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: January 7, 2026 3:59 PM
Cc: Navroop Tehara; Karen Pottruff
Subject: Meeting request with Minister Williams – ABmunis Spring Municipal Leaders Caucus 2026
Attachments: 2026 ABmunis Meeting Template.xlsx

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Spring Municipal Leaders’ Caucus (MLC), scheduled to take place at the Edmonton Convention Centre from March 26 – 27, 2026. These meetings will be in person at the Edmonton Convention Centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister Williams during the MLC, please submit a request by email with potential topics for discussion on the attached meeting request template to ma.engagement@gov.ab.ca no later than January 30, 2026.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Williams has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team
Municipal Services Division
Municipal Affairs

Classification: Protected A

Meeting Request:

Alberta Municipalities Spring Leaders Caucus 2026 Convention

If you have questions, require support and to submit form, please email: ma.engagement@gov.ab.ca

Municipal Information

Municipality Name: _____

Meeting Topics

Please provide additional details about the topic for discussion

Topic 1	Topic 2	Topic 3

Meeting Participants

- 1 _____ Mayor/Reeve
- 2 _____ Chief Administrator
- 3 _____ Councillor
- 4 _____ Councillor
- 5 _____ Councillor
- 6 _____ Councillor
- 7 _____ Councillor
- 8 _____ Councillor
- 9 _____ Councillor

From: PSES Minister <PSES.Minister@gov.ab.ca>
Sent: December 18, 2025 7:31 AM
Subject: Update on Changes to Alberta's Police Funding Model

Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

Background

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher shared of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

.../2

Key Changes to the Funding Model

Phased Cost Sharing Implementation

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

Modernized Funding Formula

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

- 50% population;
- 30% equalized assessment (reduced from 50%); and
- 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

Revised Modifiers and Subsidies

Several adjustments are being made to improve equity and better reflect service delivery realities:

- **Removing inequitable subsidies:** The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
- **Updating shadow population:** The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).
- **New vacancy subsidy:** A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
- **New population density subsidy:** This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

Enhanced Transparency and Accountability

A new annual public reporting process will be introduced, providing clear visibility into:

- Amounts collected from municipalities under the model;
- How funds collected under the model are allocated; and
- How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

Next Steps

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process.

Should you have questions or require additional information, please contact my ministry at abpfm@gov.ab.ca.

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

14.f

aboffice@albertabeach.com

From: PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>
Sent: December 22, 2025 3:29 PM
To: ! ABOffice
Subject: RE: Police Funding Model Changes – Preliminary Estimation Process

Attention: Chief Administrative Officers

Further to the Government of Alberta’s announcement on December 18, 2025, and the Minister’s correspondence to Chief Elected Officials of that date, I am writing with additional details and next steps with respect to the changes to the Police Funding Model that will take effect on April 1, 2026.

The department is finalizing preliminary five-year cost estimates for each municipality under the renewed Police Funding Model. While figures will change as updated information becomes available, these estimates are intended to demonstrate how the renewed formula will be applied and to support municipal budget planning. For example:

- The five-year cost estimate calculations will utilize 2024–25 PPSA frontline policing actuals, assuming an 8% annual increase to policing costs and a five-year phase-in.
- The five-year cost estimate calculations will utilize 2024–25 population, equalized assessment, preliminary occurrence data, and vacancy data.

It is important to note that each year updated data for each formula factor will be used to determine final amounts payable under the model.

If your municipality would like to receive this estimate and related information, please provide the following by return email to abpfm@gov.ab.ca: Insert the following in the **Subject line**: “**Request for PFM Preliminary Estimate.**”

- Designated municipal contact name and title (an alternate if applicable)
- Direct phone number
- Email address

The updated Police Funding Regulation is available on the Alberta King’s Printer site.

You can access the Renewed Police Funding Model Fact Sheet here.

I look forward to working with your municipality to transition to the Renewed Police Funding Model.

Sincerely,

C.M. (Curtis) Zablocki, O.O.M.
Assistant Deputy Minister
Director of Law Enforcement

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ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West

PSES 49/2025

MINISTERIAL ORDER

I, MICHAEL G. ELLIS, ECA, Deputy Premier and Minister of Public Safety and Emergency Services for the Province of Alberta, pursuant to section 62(1) of the *Police Act*, make the Police Funding Amendment Regulation as set out in the attached Appendix.

DATED at the City of Edmonton, in the Province of Alberta, this 17 day of December, 2025.

DEPUTY PREMIER AND
MINISTER OF PUBLIC SAFETY AND EMERGENCY SERVICES
OF THE PROVINCE OF ALBERTA

FILED UNDER
THE REGULATIONS ACT

as ALBERTA REGULATION 301/2025

ON December 19 2025

REGISTRAR OF REGULATIONS

25

APPENDIX

Police Act

POLICE FUNDING AMENDMENT REGULATION

1 The *Police Funding Regulation* (AR 7/2020) is amended by this Regulation.

2 Section 3 is repealed and the following is substituted:

Cost formula

3(1) In this section,

- (a) “call for service” means an occurrence that receives a police response, regardless of whether
 - (i) the occurrence is reported by a member of the public or initiated by a police officer, or
 - (ii) the police respond in person or in some other way;
- (b) “vacancy rate” means the percentage of frontline policing positions funded by the PPSA that are unfilled, excluding any position that is unfilled due to the position holder’s temporary absence.

(2) The cost that a municipality must pay in each fiscal year is the amount determined by the following formula:

$$(E \div P + O) - (V - PD)$$

where

- E** is the Weighted Equalized Assessment for the municipality determined in accordance with subsection (3)(a);
- P** is the Weighted Population Amount of the municipality determined in accordance with subsection (3)(b);
- O** is the Weighted Occurrence for the municipality determined in accordance with subsection (3)(c);
- V** is the Vacancy Subsidy for the municipality determined in accordance with subsection (3)(d);

PD is the Population Density Subsidy for the municipality determined in accordance with subsection (3)(e).

(3) For the purpose of this section and subject to subsection (5),

(a) the Weighted Equalized Assessment for a municipality is,

(i) for the 2026-2027 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 50\%}{\text{TEA}}$$

where

MEA is the equalized assessment prepared annually by the Minister of Municipal Affairs for the municipality under Part 9, Division 5 of the *Municipal Government Act*;

TEA is the total of all the equalized assessments prepared by the Minister of Municipal Affairs for the municipalities;

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 22%;

(ii) for the 2027-2028 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 50\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be

frontline policing positions, and then multiplied by 24%;

- (iii) for the 2028-2029 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 45\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 26%;

- (iv) for the 2029-2030 fiscal year, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 40\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 28%;

- (v) for the 2030-2031 fiscal year and subsequent fiscal years, the amount determined by the following formula:

$$\frac{\text{MEA} \times \text{ATS} \times 30\%}{\text{TEA}}$$

where

MEA has the same meaning as in subclause (i);

TEA has the same meaning as in subclause (i);

ATS is the total cost of the PPSA for the previous fiscal year multiplied by the percentage of all positions funded by the PPSA that the Minister determines to be frontline policing positions, and then multiplied by 30%;

(b) the Weighted Population Amount for a municipality is the amount determined by the following formula:

$$\frac{(MP - SP)}{TP} \times ATS \times 50\%$$

where

MP is the population of the municipality as determined by the Minister;

SP is the shadow population, if any, of the municipality as determined by the Minister;

TP is the total of the populations of all the municipalities as determined by the Minister;

ATS has the same meaning as in

(i) clause (a)(i) for the 2026-2027 fiscal year,

(ii) clause (a)(ii) for the 2027-2028 fiscal year,

(iii) clause (a)(iii) for the 2028-2029 fiscal year,

(iv) clause (a)(iv) for the 2029-2030 fiscal year, and

(v) clause (a)(v) for the 2030-2031 fiscal year and subsequent fiscal years;

(c) the Weighted Occurrence for a municipality is,

(i) for the 2026-2027 and 2027-2028 fiscal years, 0;

(ii) for the 2028-2029 fiscal year, the amount determined by the following formula:

$$\frac{MO}{TO} \times ATS \times 5\%$$

where

MO is the number of calls for service in the municipality in the previous fiscal year, as determined by the Minister;

TO is the total number of calls for service in all the municipalities in the previous fiscal year, as determined by the Minister;

ATS has the same meaning as in clause (a)(iii);

- (iii) for the 2029-2030 fiscal year, the amount determined by the following formula:

$$\frac{MO}{TO} \times ATS \times 10\%$$

where

MO has the same meaning as in subclause (ii);

TO has the same meaning as in subclause (ii);

ATS has the same meaning as in clause (a)(iv);

- (iv) for the 2030-2031 fiscal year and subsequent fiscal years, the amount determined by the following formula:

$$\frac{MO}{TO} \times ATS \times 20\%$$

where

MO has the same meaning as in subclause (ii);

TO has the same meaning as in subclause (ii);

ATS has the same meaning as in clause (a)(v);

- (d) the Vacancy Subsidy for a municipality is the amount determined as follows:

- (i) if the vacancy rate for the police detachments serving the municipality in the previous fiscal year is less than the average vacancy rate for all police detachments serving the municipalities in the

previous fiscal year, each as determined by the Minister, 0;

- (ii) if the vacancy rate for the police detachments serving the municipality in the previous fiscal year is equal to or greater than the average vacancy rate for all police detachments serving the municipalities in the previous fiscal year, each as determined by the Minister, the amount determined by the following formula:

$$(E + P + O) \times 5\%$$

where

E is the Weighted Equalized Assessment for the municipality determined in accordance with clause (a);

P is the Weighted Population Amount of the municipality determined in accordance with clause (b);

O is the Weighted Occurrence for the municipality determined in accordance with clause (c);

- (e) the Population Density Subsidy is the amount determined as follows:

- (i) if the population density of the municipality is equal to or greater than the average population density of all the municipalities, each as determined by the Minister, 0;

- (ii) if the population density of the municipality is less than the average population density of all the municipalities, each as determined by the Minister, the amount determined by the following formula:

$$(E + P + O) \times 5\%$$

where

E is the Weighted Equalized Assessment for the municipality determined in accordance with clause (a);

- P is the Weighted Population Amount of the municipality determined in accordance with clause (b);
- O is the Weighted Occurrence for the municipality determined in accordance with clause (c).

(4) For the purpose of subsection (3)(b) and (e), the Minister must

- (a) use the population most recently specified by order of the Minister of Municipal Affairs under section 604.1 of the *Municipal Government Act* in determining the population, shadow population and population density of a municipality, and
- (b) in the case of a specialized municipality that has an urban service area with a population greater than 5000, exclude the population of the urban service area in determining the population, shadow population and population density of the specialized municipality.

(5) For the purpose of the formulas in subsection (3)(a) to (c), the Minister may, in the Minister's discretion, determine and impose a cap on the ATS amount used to determine the Weighted Equalized Assessment, Weighted Population Amount and Weighted Occurrence for a municipality for a fiscal year.

3 Section 4 is repealed and the following is substituted:

Obligation to pay

4(1) The Minister shall, in each fiscal year, notify each municipality of the amount that the municipality shall pay for that fiscal year for receiving general policing services provided by the provincial police service.

(2) A municipality shall pay the amount determined by the Minister within 45 days of being notified of the amount owing, and any unpaid amount after that time shall be recoverable as a debt owing to the Crown.

(3) Despite anything to the contrary in this Regulation, the Minister may, by order,

- (a) fully exempt a municipality from paying a cost for receiving general policing services provided by the provincial police service,
- (b) partially exempt a municipality from paying a cost for receiving general policing services provided by the provincial police service, or
- (c) determine a cost payable by a municipality for receiving general policing services provided by the provincial police service that is different from the cost determined for the municipality under section 3.

4 The following is added after section 4:

Annual report

4.1(1) In the fiscal year following the 2026-2027 fiscal year and subsequent fiscal years, the Minister shall publish on the website of the Minister's department, in the form and manner determined by the Minister, an annual report relating to the costs determined under this Regulation, which may include

- (a) costs payable under this Regulation by a municipality in respect of a fiscal year,
- (b) total costs payable under this Regulation by all the municipalities in respect of a fiscal year, and
- (c) exemptions or costs payable in an amount determined under section 4(3).

(2) The Minister may consult with the Provincial Police Advisory Board in preparing an annual report under this section.

5 Section 6 is amended by striking out "March 31, 2026" and substituting "March 31, 2033".

6 This Regulation, except section 5, comes into force on April 1, 2026.

Renewed Police Funding Model

Information for municipalities

Overview

The Province of Alberta has *renewed* the Police Funding Model (PFM) following comprehensive engagement with municipal stakeholders. The renewed PFM and the amended Police Funding Regulation will be effective **April 1, 2026**. The renewed model introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared.

Under the *Police Act*, the Government of Alberta is responsible for ensuring adequate and effective policing services across Alberta. The PFM redistributes a portion of frontline costs to municipalities receiving Royal Canadian Mounted Police (RCMP) services under the Provincial Police Service Agreement (PPSA).

Key Changes

- Phased 5-year implementation
- Costs based on actual expenses
- New formula weights
- New vacancy modifier
- Population density subsidy
- Phased-in occurrence data
- Enhanced annual reporting

Cost-sharing structure

Municipal contributions will gradually increase to **30 per cent** over a five-year phased implementation, providing municipalities time to plan and budget accordingly. Contributions will be based on actual frontline policing costs from the most recently completed fiscal year.

Year	Fiscal Year	Contribution
Year 1	2026-27	22%
Year 2	2027-28	24%
Year 3	2028-29	26%
Year 4	2029-30	28%
Year 5+	2030-31+	30%

Ministerial Regulatory Discretion

The Minister will have discretion to:

- Cap costs to ensure predictability
- Determine frontline costs to help prevent distortions
- Provide specific discounts to address large increases

Base Formula

The weight of equalized assessment will be decreased, and weighted occurrences has been added to provide a more direct link to actual policing demand. In the first two years of the new PFM, equalized assessment and population will continue to be weighted at 50%. For years three and beyond, the final formula will account for occurrences as follows:

- April 1, 2028: 45% assessment, 5% occurrence
- April 1, 2029: 40% assessment, 10% occurrence
- April 1, 2030: 30% assessment, 20% occurrence

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

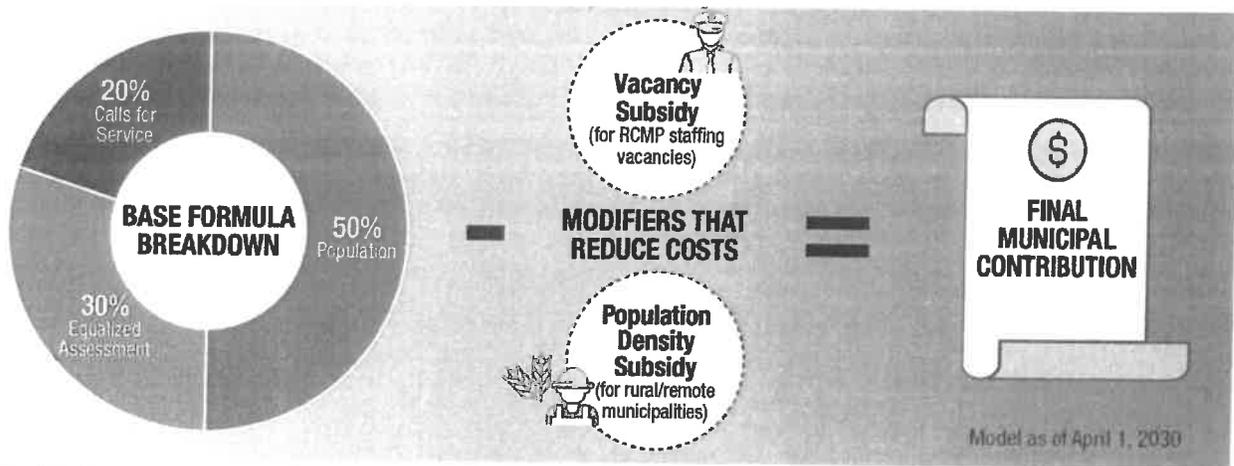
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Alberta

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Revised modifiers and subsidies

<p>Modifiers removed:</p> <ul style="list-style-type: none"> • Crime Severity Index (CSI) • Detachment Subsidy <p>Shadow population – revised:</p> <p>Eligible shadow population is now subtracted directly from total population rather than applied as a separate subsidy.</p>	<p>New Modifiers Introduced:</p> <p>Vacancy Modifier</p> <p>Discounts for municipalities with higher-than-average detachment vacancies, reflecting reduced service levels.</p> <p>Population Density Subsidy</p> <p>Reduced contributions for municipalities with significantly lower density, recognizing rural and remote policing challenges.</p>
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NOTE: Graphic depicts model at full implementation in 2030. Weighted occurrences will be phased in over five years as outlined above under Base Formula.

Transparency, Reporting & Reinvestment

A new annual reporting process will be led by the province, with opportunities for collaboration with the Provincial Police Advisory Board (PPAB), providing municipalities with clear insight into fund allocation. The PPAB—representing municipalities under 5,000, municipal districts and counties of any population and Metis Settlements—continues to provide valued input on provincial policing priorities and strategic and community safety plans. Funds collected through the PFM will contribute to the PPSA’s ongoing costs and future growth, ensuring sustained investment in frontline capacity.



Annual contributions

Each year, municipalities will receive a statement outlining their contribution amount for that fiscal year. This amount reflects all applicable modifiers—no separate adjustments are required.

Summary: What this means for your municipality

The renewed PFM represents a more equitable approach to cost sharing. Key benefits include:

- Predictability – through phased implementation and ministerial discretion
- Fairness – via a revised formula reflecting demand and capacity
- Recognition – of local circumstances through new modifiers
- Transparency – through enhanced annual reporting

Municipal shares are calculated using the formula, adjusted by applicable modifiers and communicated annually.

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

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Alberta

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aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: January 2, 2026 2:35 PM
To: 'abpfm@gov.ab.ca'
Subject: Re: "Request for PFM Preliminary Estimate."

Good afternoon,
Alberta Beach would like to receive the estimate and related information. Designated municipal information is in the signature.

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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14.9

aboffice@albertabeach.com

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>
Sent: January 15, 2026 9:29 AM
To: Kathy Skwarchuk
Subject: Register: ABmunis Spring 2026 Municipal Leaders Caucus

Dear Mayors, Councillors, and CAOs,

On behalf of Alberta Municipalities, I invite you to register for the **Spring 2026 Municipal Leaders Caucus (MLC)**, which will be held at the Edmonton Convention Centre on March 26 and 27. This event is open to elected officials and senior administrators from Alberta municipalities, and is a tremendous opportunity to network and build consensus on key issues affecting your community.

Over two days, you will engage with your colleagues and subject matter experts on important topics, including:

- Improving the Local Authorities Election Act and rules for recalling a municipal official
- The future of policing and public safety in Alberta
- Trends in municipal finances and ABmunis' Property Taxes Reimagined project

MLC also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, and Leader of the Opposition, as well as directly ask the Premier and Ministers questions.

Registration is now open, and a detailed agenda will be available in early February. The cost to attend is \$275 for regular and associate members and \$325 for non-members. For more information, please visit the [Spring 2026 Municipal Leaders Caucus event page](#).

Educated Officials Education Program (EOEP) Strategic Planning Course

ABmunis will also host an Educated Officials Education Program (EOEP) course in Edmonton at the same venue one day before Caucus, on March 25 from 8:30 a.m. to 4:00 p.m. The course, Council's Role in Strategic Planning, will equip elected officials with the tools and knowledge to lead effectively by separating day-to-day operations from big-picture planning. The cost to attend is \$425.00 + GST. [Click here for the full course description and details.](#)

It's going to be fun. It's going to be informative. It's going to be engaging.

I hope to see you there!

Dana Mackie MBA | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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aboffice@albertabeach.com

Website / FB / Email

From: Tara Zeller <tara@tarazeller.ca>
Sent: January 7, 2026 3:41 PM
To: Aboffice; Michelle Jones; Jennifer Thompson; bill@townofswanhills.com; Trista Court; Bert Roach; Town CAO; DecolynneJo Burns; Dawn Fedorvich; Rhonda Woods; Jenny Bruns; Teigan Hille
Subject: RIAMS News Release

Good afternoon and happy new year!

Please follow this link to read a news release from CFYE on the RIAMS project: <https://yellowheadeast.albertacf.com/news/community-futures-yellowhead-east-launches-regional-investment-attraction-marketing-initiative>

Please share on your social media channels and if you have any local media outlets that I can send it to, can you please forward the details to me?

Thank you! I am looking forward to continuing our work together on this exciting project.

Tara

--

Tara Zeller

INVESTMENT ATTRACTION
MARKETING STRATEGIST



780.827.3778
 tara@tarazeller.ca
 www.tarazeller.ca

COMMUNITY DEVELOPMENT
& PROJECT SPECIALIST



My working day may not be your working day. Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

I respectfully acknowledge that I work and live on Treaty 8 territory, the traditional lands of the Mountain Métis and Rocky Mountain Cree, as well as Treaty 6 territory, home of the Alexis Nakota Sioux people.

FOR IMMEDIATE RELEASE

January 6, 2026

Community Futures Yellowhead East Launches Regional Investment Attraction & Marketing Initiative

Whitecourt, AB — Community Futures Yellowhead East (CFYE) has launched a Regional Investment Attraction & Marketing Strategy (RIAMS), a three-year initiative approved in 2025 with funding from the Northern Regional Economic Development (NRED) Program matched by investment dollars from regional municipal stakeholders.

Through RIAMS, CFYE has partnered with nine municipalities across the region, including the Town of Whitecourt, Town of Swan Hills, Woodlands County, County of Barrhead, Town of Barrhead, Town of Mayerthorpe, Town of Onoway, Village of Alberta Beach, and Lac Ste. Anne County. The goal is to strengthen economic development capacity, improve investment readiness, and support local entrepreneurs, small businesses, and non-profit organizations within the Yellowhead East region. A Regional Investment Marketing Strategist has been hired to provide direct, hands-on municipal and small business support and advance a coordinated regional approach to investment attraction.

"This funding will allow us to take a collaborative, region-wide approach to economic development," said Michelle Jones, Executive Director of Community Futures Yellowhead East. "By investing in shared capacity, we're helping municipalities strengthen investment readiness, better support local businesses and organizations, and position the region for long-term growth."

Work completed to date includes municipal engagement and community investment readiness assessments, with each municipality receiving an internal report and customized action plan outlining next steps and available RIAMS support. Foundational work has also begun on a regional investment website featuring local data, along with research into business retention and expansion (BR&E) approaches to better support existing businesses. Over the three-year project timeline, RIAMS will support municipalities, local businesses and organizations through targeted tools, strategies, and initiatives designed to strengthen both local and regional outcomes.

"This project is about meeting communities where they're at and help them move forward in ways that align with their capacity and priorities," said Tara Zeller, Regional Investment Marketing Strategist for Community Futures Yellowhead East. "By combining local knowledge with regional collaboration, we're building stronger foundations for investment, entrepreneurship, community and economic resilience."

Municipal partners, businesses, and community organizations are encouraged to learn more about the initiative and available supports through Community Futures Yellowhead East.

For more information, contact:

Michelle Jones, Executive Director
Community Futures Yellowhead East
780-791-0966 | mjones@albertacf.com

Community Futures Yellowhead East Launches Regional Investment Attraction & Marketing Initiative

aboffice@albertabeach.com

From: Tara Zeller <tara@tarazeller.ca>
Sent: January 13, 2026 3:14 PM
To: Aboffice; Michelle Jones; Jennifer Thompson; bill@townofswanhills.com; Trista Court; Bert Roach; Town CAO; DecolynneJo Burns; Dawn Fedorvich; Rhonda Woods; Jenny Bruns; amitchell@lsac.ca
Subject: RIAMS Regional Website Development RFP
Attachments: RIAMS Website RFP_Jan2025.pdf

Good afternoon!

As a part of the regional marketing initiative, we will be looking to have a regional investment website developed. Attached is an RFP we have issued for the development of this site. If you have any web developers in your network that you can share this with, please do so.

And as always, if you have any questions, please let me know.

Thanks!

Tara

--

780.827.3778

tara@tarazeller.ca

www.tarazeller.ca

INVESTMENT ATTRACTION
MARKETING STRATEGIST



COMMUNITY DEVELOPMENT
& PROJECT SPECIALIST



My working day may not be your working day. Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

I respectfully acknowledge that I work and live on Treaty 8 territory, the traditional lands of the Mountain Métis and Rocky Mountain Cree, as well as Treaty 6 territory, home of the Alexis Nakota Sioux people.



Community Futures Yellowhead East Request for Proposals

RIAMS Regional Investment Attraction Website Development

A. Introduction & Background

Community Futures Yellowhead East (CFYE) is a federally funded, non-profit organization that supports rural entrepreneurs, small businesses, and communities through business services, financing, and regional economic development initiatives. The mandate of Community Futures is to help diversify rural economies through the services they offer.

CFYE is the lead organization for the Regional Investment Attraction & Marketing Strategy (RIAMS), a multi-year, collaborative initiative designed to strengthen regional investment readiness and promote the Yellowhead East region as a competitive, investor-ready destination. Partnering municipalities include the Town of Whitecourt, Town of Swan Hills, Woodlands County, County of Barrhead, Town of Barrhead, Town of Mayerthorpe, Town of Onoway, Village of Alberta Beach, and Lac Ste. Anne County.

As part of RIAMS, CFYE is seeking proposals from qualified website development firms to design and build a new, standalone regional investment attraction website that will showcase the region to external investors, site selectors, businesses, and partners.

B. Project Objective

The objective of this project is to create a modern, investor-focused regional website that:

- Presents a clear, compelling regional value proposition
- Highlights regional data, assets, and opportunities
- Integrates existing data tools to support investment decision-making
- Provides consistent, professional community profiles
- Can be easily updated internally and scaled over time

The website will serve as a primary outward-facing investment attraction platform for the RIAMS region.

C. Project Overview

CFYE is seeking a proponent to design, develop, and launch a new RIAMS website from the ground up. The website should be built with scalability, performance, and ease of use in mind.

CFYE will provide all written content. The successful proponent will be responsible for site architecture, design, development, integration of third-party tools, testing, and launch.

D. Scope of Work

The successful proponent will be responsible for the following:

1. Website Design & Development

- Custom website design aligned with existing CFYE / RIAMS branding
- Investor-focused look and feel (clean, professional, data-forward)
- Responsive design for desktop, tablet, and mobile
- User-friendly content management system (CMS) for internal updates
- Scalable structure to allow for future pages, tools, and campaigns

2. Site Structure & Content Pages

The site is expected to include, at minimum:

- Regional overview and value proposition
- Community profiles for participating municipalities with links to each community's website
- Regional economic and demographic information
- Investment opportunity and sector information
- Data and insights section
- Contact / inquiry forms routed to CFYE
- Downloadable resources (e.g. investor materials)

CFYE will supply all written content and direction on required pages.

3. Data & Tool Integration

- Embed and integrate existing Local Intel data tools (coordinate with Local Intel, who will provide technical support)
- Focus on user experience, layout, and navigation

4. Functionality Requirements

- Interactive maps and visual elements
- Downloadable PDFs and resources
- Forms and calls-to-action
- Basic SEO best practices
- Analytics setup (e.g. Google Analytics)

5. Training, Hosting & Support

- CMS training for CFYE staff
- Documentation or user guide
- Hosting recommendations
- Ongoing maintenance and support options (clearly priced as optional)

E. Project Timeline

- **RFP Issued:** January 13, 2026
- **Proposal Deadline:** February 13, 2026
- **Proponent Selection:** by February 27, 2026
- **Project Start:** March 16, 2026
- **Target Launch:** June 1, 2026

Proponents should include a proposed project timeline aligned with this target.

F. Budget

Proponents are asked to submit proposals within an approximate budget (plus applicable taxes).

Proposals should clearly outline:

- Total project cost
- What is included
- Any optional or add-on costs (e.g. hosting, maintenance, support)

G. Proposal Submission Requirements

Proposals should include the following:

1. Company background and relevant experience
2. Experience with:
 - Investment attraction or economic development websites
 - Data-driven or map-based websites
3. Proposed approach and understanding of the RIAMS project
4. Design and development process
5. Proposed timeline and key milestones
6. Budget and cost breakdown
7. Examples of similar work (links required)
8. Team members assigned to the project
9. References (minimum two)

H. Evaluation Criteria

Proposals will be evaluated using the following weighted criteria:

Criteria	Weight
Cost / value for money	30%
Design quality & relevant experience	30%
Understanding of the project & approach	25%
Timeline & project management	10%
References	5%

I. Project Management & Contact

CFYE has assigned the following contact for this RFP:

Community Futures Yellowhead East
Tara Zeller, Regional Investment Marketing Strategist
tara@tarazeller.ca
780-827-1778

J. Proposal Submission

Proposals must be submitted electronically in PDF format no later than **February 13, 2026 at 4:00 pm.**

Proposals should be emailed to: tara@tarazeller.ca

K. Closing Information

1. CFYE is not liable for any costs or expenses or to reimburse or compensate the Proponents in any manner whatsoever or under any circumstances including, without limitation, in the event of rejection of all proposals or cancellations of the project.
2. CFYE reserves the right to request that any or all proponents clarify and make revisions to their proposal. CFYE is not obligated to seek clarification from any proponent with regard to any aspect of its proposal.
3. CFYE is not bound to accept any proposal. Further, CFYE reserves the right to accept or reject any proposal in whole or in part, waive any irregularities in the proposal process, and to discuss different or additional items to those included in this RFP, at its sole discretion. CFYE may invalidate this RFP and may issue a second RFP at its sole discretion.
4. The access and privacy provisions of the Freedom of Information and Protection of Privacy Act govern all documents and information collected by CFYE relating to this Request for Proposals.

aboffice@albertabeach.com

From: Tara Zeller <tara@tarazeller.ca>
Sent: January 15, 2026 3:33 PM
To: Aboffice; Michelle Jones; Jennifer Thompson; bill@townofswanhill.com; Trista Court; Bert Roach; Town CAO; DecolynneJo Burns; Dawn Fedorvich; Rhonda Woods; Jenny Bruns; amitchell@lsac.ca
Subject: BR&E RFP
Attachments: RIAMS BRE RFP.pdf

Good afternoon! Please see attached another RIAMS RFP for a BR&E regional study. If you have any firms or contacts within your network that you can share with, please do so. And if you have any questions, please reach out to myself or Michelle.

Thanks!

Tara

--

780.827.1778
tara@tarazeller.ca
www.tarazeller.ca

INVESTMENT ATTRACTION
MARKETING STRATEGIST



COMMUNITY DEVELOPMENT
& PROJECT SPECIALIST



My working day may not be your working day. Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

I respectfully acknowledge that I work and live on Treaty 8 territory, the traditional lands of the Mountain Métis and Rocky Mountain Cree, as well as Treaty 6 territory, home of the Alexis Nakota Sioux people.



Community Futures Yellowhead East Request for Proposals

RIAMS Regional Business Retention & Expansion (BR&E) Survey and Reporting

A. Introduction & Background

Community Futures Yellowhead East (CFYE) is a federally funded, non-profit organization that supports rural entrepreneurs, small businesses, and communities through business services, financing, and regional economic development initiatives. The mandate of Community Futures is to help diversify rural economies through the services they offer.

CFYE is the lead organization for the Regional Investment Attraction & Marketing Strategy (RIAMS), a multi-year, collaborative initiative designed to strengthen regional investment readiness and promote the Yellowhead East region as a competitive, investor-ready destination. Partnering municipalities include the Town of Whitecourt, Town of Swan Hills, Woodlands County, County of Barrhead, Town of Barrhead, Town of Mayerthorpe, Town of Onoway, Village of Alberta Beach, and Lac Ste. Anne County.

As part of RIAMS, CFYE is seeking proposals from qualified proponents to design and implement a region-wide Business Retention & Expansion (BR&E) survey and reporting project that will provide actionable insights at both the municipal and regional levels.

B. Project Objective

The objective of this project is to gather consistent, reliable, and actionable feedback from businesses across the RIAMS region to directly support local small businesses while advancing broader regional investment attraction goals.

Strong, resilient local businesses are a critical foundation for investment readiness. In order to effectively support and retain existing businesses and to position the region as attractive to new investment, CFYE and its municipal partners must first understand the needs, priorities, challenges, and growth intentions of the businesses already operating in the region.

This BR&E initiative is intended to:

- Identify the real, on-the-ground needs and wants of local businesses
- Understand current business conditions, satisfaction, and barriers to growth
- Identify retention risks and expansion opportunities
- Support proactive, targeted business engagement and follow-up
- Inform municipal and regional economic development priorities
- Strengthen regional alignment under RIAMS

The resulting insights will help ensure that local business support efforts are strategic, responsive, and aligned with the long-term goal of growing a competitive, investment-ready region.

C. Project Overview

CFYE is seeking a proponent to plan, design, implement, analyze, and report on a regional BR&E survey initiative covering all nine RIAMS partner municipalities.

The successful proponent will be responsible for:

- Survey design and implementation
- Business outreach and data collection
- Analysis and interpretation of results
- Preparation of municipal-level and regional reports
- Delivery of usable datasets to support follow-up and action

The approach, tools, and methodology are left open to the proponent, provided response targets are defined and justified within the available budget.

D. Scope of Work

At a minimum, proposals should address the following components:

- 1. Project Planning & Coordination**
 - Project initiation and kickoff meeting
 - Confirmed work plan, timeline, and reporting structure
 - Ongoing coordination with CFYE throughout the project
- 2. Survey Design**
 - Development of a business-focused BR&E survey instrument
 - Survey length and format appropriate for business respondents
 - Ability to capture both regional trends and local-level insights

- Identification of indicators that support business follow-up and prioritization

3. Business Sample & Outreach

- Use of municipal and/or regional business directories
- Cleaning and preparation of business contact lists, if required
- Outreach strategy to encourage participation across diverse business types and sizes
- Approach suitable for both larger and smaller business communities

4. Survey Implementation

- Data collection using methods proposed by the proponent
- Clear plan to maximize response rates within the project timeline
- Progress tracking and reporting to CFYE during data collection

In-Person Engagement

CFYE recognizes the value of face-to-face business engagement and may be able to support limited in-person interviews or business visits as part of this project. Proponents are encouraged to:

- Identify where in-person interviews or business visits could add value (e.g. follow-up conversations, deeper qualitative insights, priority businesses)
- Propose how in-person engagement could be integrated with other data collection methods
- Clearly indicate assumptions, limitations, and geographic considerations related to in-person work

CFYE may, at its discretion, assign CFYE staff and/or municipal partners to support a portion of in-person business engagement once a proponent is selected. The scope, roles, and expectations related to any CFYE-supported in-person engagement will be confirmed collaboratively during project initiation.

5. Analysis & Reporting

The proponent must deliver:

Municipal-Level Reporting

- Individual summary reports for each participating municipality
- Clear, plain-language findings
- Identification of key strengths, challenges, and priority areas

Regional Reporting

- One aggregate regional report
- Cross-municipality comparisons
- Identification of common regional themes and differences

Data Deliverables

- Cleaned dataset
- Flags or indicators to support business follow-up, where appropriate

Presentation

- One virtual presentation summarizing regional findings for CFYE and municipal partners

E. Project Timeline

- **RFP Issued:** January 16, 2026
- **Proposal Deadline:** February 13, 2026
- **Proponent Selection:** by February 27, 2026
- **Project Start:** March 16, 2026
- **Target Completion Date:** June 30, 2026

Proponents should include a proposed project timeline aligned with this target that includes:

- Project initiation
- Survey development and preparation
- Data collection
- Analysis and reporting

F. Budget

The total available budget for this project is \$25,000 (plus applicable taxes).

Proposals must:

- Stay within this budget
- Clearly outline what is included
- Identify any optional components separately

G. Data Ownership & Privacy

- All data, reports, and deliverables produced through this project will be the property of Community Futures Yellowhead East
- CFYE may use the results for RIAMS planning, municipal follow-up, reporting, and regional economic development purposes
- Proponents must demonstrate appropriate data privacy, confidentiality, consent, and FOIP-aligned practices

H. Proposal Submission Requirements

Proposals should include the following:

1. Proponent background and relevant experience
2. Experience with BR&E, business surveys, or economic development research
3. Proposed approach and methodology
4. Rationale for response targets within the available budget
5. Project timeline and key milestones
6. Budget breakdown
7. Description of deliverables
8. Project team and roles
9. References (minimum two)

In-Person Engagement Considerations

10. Proponents should describe how opportunities for in-person engagement could be incorporated, including where CFYE or municipal staff participation may enhance outcomes.

I. Evaluation Criteria

Proposals will be evaluated using the following weighted criteria:

Criteria	Weight
Cost / value for money	30%
Relevant experience & qualifications	30%
Understanding of the project & approach	25%
Timeline & project management	10%
References	5%

J. Project Management & Contact

CFYE has assigned the following contact for this RFP:

Community Futures Yellowhead East
Tara Zeller, Regional Investment Marketing Strategist
tara@tarazeller.ca
780-827-1778

K. Proposal Submission

Proposals must be submitted electronically in PDF format no later than **February 13, 2026 at 4:00 pm.**

Proposals should be emailed to: tara@tarazeller.ca

L. Closing Information

1. CFYE is not liable for any costs or expenses or to reimburse or compensate the Proponents in any manner whatsoever or under any circumstances including, without limitation, in the event of rejection of all proposals or cancellations of the project.
2. CFYE reserves the right to request that any or all proponents clarify and make revisions to their proposal. CFYE is not obligated to seek clarification from any proponent with regard to any aspect of its proposal.
3. CFYE is not bound to accept any proposal. Further, CFYE reserves the right to accept or reject any proposal in whole or in part, waive any irregularities in the proposal process, and to discuss different or additional items to those included in this RFP, at its sole discretion. CFYE may invalidate this RFP and may issue a second RFP at its sole discretion.
4. The access and privacy provisions of the Freedom of Information and Protection of Privacy Act govern all documents and information collected by CFYE relating to this Request for Proposals.

14.k

aboffice@albertabeach.com

From: Kelsey Nixon <kelsey.nixon@fortisalberta.com> on behalf of Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>
Sent: December 23, 2025 9:00 AM
Cc: Cody Webster; Sunny Parmar; Dora LHeureux; Chris Burt; Nicole Smith
Subject: RE: 2026 FortisAlberta Inc. Distribution Tariff
Attachments: Annual Rates Announcement (December 2025).pdf

Good morning,

Attached please find a copy of the 2026 FortisAlberta Inc. Distribution Tariff notification.

If you have any questions or require further information, please do not hesitate to contact your Stakeholder Relations Manager.

Thank you,

**FORTIS
ALBERTA**

The line that connects us all

We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.



Jennifer MacGowan
Director
Stakeholder Engagement

FortisAlberta Inc.
320 - 17 Avenue SW
Calgary, Alberta T2S 2V1
Phone: (403) 310 - Wire (9437)
www.fortisalberta.com

December 23, 2025

RE: 2026 FortisAlberta Inc. Distribution Tariff

This letter is to advise that on December 17, 2025, the Alberta Utilities Commission (AUC) issued Decision 30274-D01-2025: FortisAlberta Inc. Annual Performance-Based Regulation Rate Adjustment, approving updates to FortisAlberta's Distribution Tariff effective January 1, 2026.

FortisAlberta's 2026 Distribution Tariff is comprised of its Customer and Retailer Terms and Conditions of Electric Distribution Service, Fee Schedule, Customer Contribution Schedules and Rates, Options and Riders Schedules, available at www.fortisalberta.com.

To support your business planning activities for this coming year, we have attached a sample of estimated bill impacts to show the total percentage change from December 2025 to January 2026 for each rate class based on consumption and demand. These values include transmission, distribution, and energy charges, where energy charges are based on EPCOR Energy Alberta Inc.'s Rate of Last Resort. Additionally, we have provided an excerpt of FortisAlberta's 2026 Maximum Investment Levels (Table 1), which represent the maximum approved amount that FortisAlberta may invest in a new or upgraded service.

Changes to FortisAlberta's Distribution Tariff for 2026 take into account a variety of factors and adjustment mechanisms related to inflation, capital funding, benefit-sharing provisions, and other adjustments, as determined and approved by the AUC. You may learn more about the AUC's 2024-2028 Performance-Based Regulation Plan for Alberta Electric and Gas Distribution Utilities in Decision 27388-D01-2023, available at www.auc.ab.ca.

We appreciate the opportunity to keep you informed of these updates. As your trusted electric system distribution provider, FortisAlberta is dedicated to serving you and is excited about continuing our valued partnership. If you require further information or have any questions with respect to FortisAlberta's 2026 Distribution Tariff, please feel free to contact your dedicated Stakeholder Relations Manager.

Sincerely,

Jennifer MacGowan
Director, Stakeholder Engagement



Sample of Average Monthly Bill Impacts by FortisAlberta Inc. Rate Class

(Includes Energy, Retail, Distribution and Transmission Rates, and Riders based on values approved by the Alberta Utilities Commission for Q4-2025 and Q1-2026) .

Monthly/Seasonal Bill							
Rate Class	Description	Consumption Usage	Demand Usage	Dec 2025 Bill	Jan 2026 Bill	\$ Difference	% Change
		300 kWh		\$102.48	\$103.32	-\$0.84	0.8%
11	Residential	640 kWh		\$170.17	\$171.16	-\$0.99	0.6%
		1,200 kWh		\$281.64	\$282.87	-\$1.23	0.4%
		200 kWh	5 kVA	\$137.53	\$140.13	-\$2.60	1.9%
21	Farm (Breakered) (Closed)	1,400 kWh	10 kVA	\$423.34	\$430.58	-\$7.24	1.7%
		7,500 kWh	25 kVA	\$1,760.37	\$1,788.75	-\$28.38	1.6%
		700 kWh	10 kVA	\$326.67	\$332.72	-\$6.04	1.8%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$882.43	\$897.56	-\$15.12	1.7%
		15,000 kWh	60 kVA	\$3,543.79	\$3,601.16	-\$57.37	1.6%
		6,000 kWh	20 kW	\$2,411.56	\$2,491.70	-\$80.15	3.3%
26	Irrigation (Seasonal Bill)	15,000 kWh	33 kW	\$4,955.61	\$5,132.36	-\$176.76	3.6%
		45,000 kWh	100 kW	\$14,855.02	\$15,386.02	-\$531.00	3.6%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$4,130.54	\$4,200.78	-\$70.24	1.7%
33	Streetlighting (Non-Investment)	7,900 kWh	20,000W	\$2,370.43	\$2,392.23	-\$21.80	0.9%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,688.07	\$2,727.58	-\$39.51	1.5%
Rates 31, 33 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$285.64	\$294.17	-\$8.52	3.0%
41	Small General Service	2,165 kWh	10 kW	\$525.91	\$542.18	-\$16.27	3.1%
		10,825 kWh	50 kW	\$2,448.06	\$2,526.29	-\$78.24	3.2%
		2,590 kWh	7.5 kW	\$742.11	\$759.43	-\$17.32	2.3%
45	Oil and Gas Service	5,179 kWh	15 kW	\$1,353.27	\$1,387.43	-\$34.16	2.5%
		25,895 kWh	75 kW	\$6,242.54	\$6,411.45	-\$168.91	2.7%
		32,137 kWh	100 kW	\$3,744.23	\$3,865.96	-\$121.73	3.3%
61	General Service	63,071 kWh	196 kW	\$7,306.66	\$7,544.66	-\$238.01	3.3%
		482,055 kWh	1,500 kW	\$55,558.54	\$57,371.45	-\$1,812.91	3.3%
		500 kWh		\$387.67	\$412.05	-\$24.38	6.3%
62	EV Fast Charging Station Service	1,000 kWh		\$723.00	\$770.83	-\$47.83	6.6%
		3,000 kWh		\$2,064.27	\$2,205.91	-\$141.64	6.9%
		824,585 kWh	2,500 kW	\$94,044.18	\$92,257.28	\$1,786.90	-1.9%
63	Large General Service	1,529,769 kWh	4,638 kW	\$166,257.69	\$162,820.17	\$3,437.52	-2.1%
		3,298,338 kWh	10,000 kW	\$347,365.66	\$339,788.47	\$7,577.20	-2.2%
65	Transmission Connected Service	The Distribution Component will increase from \$50.240044/day to \$50.619440/per day. The Transmission Component is the applicable rate of the Alberta Electric System Operator (AESO).					

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Customer Contribution Schedules

Table 1 - Excerpt

2026 Maximum Investment Levels for Distribution Facilities When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$3,168 per service
Rate 11 Residential Development	\$3,168 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,787 base investment, plus \$971 per kVA of Peak Demand
Rate 26 Irrigation	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,493 per fixture
Rate 38 Yard Lighting	\$966 per fixture
Rate 41 Small General Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,787 base investment, plus \$1,080 per kW for the first 150 kW, plus \$135 for additional kW of Peak Demand
Rate 63 Large General Service	\$122 per kW of Peak Demand, plus \$134 per metre of Customer Extension

Notes: Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.

14.1

aboffice@albertabeach.com

Subject: Regional Municipalities Meeting
Location: Ab Beach Seniors

Start: Fri 2026-01-30 9:30 AM
End: Fri 2026-01-30 3:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Cindy Suter

Good afternoon, at today's Council meeting Council resolved to have a Regional Municipalities meeting on Friday, January 30, 2026, at the Alberta Beach Senior's Center. For the new members this is a meeting for all the municipalities to discuss issues, discuss projects and a general meet and greet.

Location:

<https://maps.app.goo.gl/4sQGgNjtjK5ZVXPP8>

If you have agenda items, please provide them to prior to January 20, 2025. Please provide some backing to the item.

A light lunch will be provided.

Please respond to this email so I can have the correct number of attendees.

Thank you.

Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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January 5, 2026

Alberta Beach
Box 278
Alberta Beach, AB
T0E-0A0

Dear Council:

Lac Ste. Anne East End Bus Society has considered challenges in operations due to inflationary increases. The Society has depended on FCSS funding to subsidize trips for seniors to reduce isolation by increasing socialization. As you are aware, many community groups request FCSS funding and funding levels to EEB have shifted in some communities. There were no funding increases in 2025.

In 2025 to adjust to the economic pressures, EEB Society Board members have:

- increased single trip fees from \$18.00 to \$20.00
- increased patron portion of booked trips by 10%.

In 2025 the funding format transitioned to a per Capita rate of \$6.78 per Capita. To meet the operational needs of the service for 2026, the board has authorized an increase to \$7.50 per Capita to member municipalities. The Summer Villages contribute \$375.00 voluntarily toward operational costs as well.

Per Capital Rate	\$ 7.50			
	LSAC	Onoway	Alberta Beach	Summer Villages
Population	7628	966	864	
2026 Rate	\$ 57,210.00	\$ 7,245.00	\$ 6,480.00	\$ 4,125.00
Operating Add On	\$ 4,000.00	\$ 5,000.00	\$ 3,600.00	
Operating Sub Total	\$ 61,210.00	\$ 12,245.00	\$ 10,080.00	\$ 4,125.00

We recognize the additional contributions of the partner municipalities, without financial and operational assistance, this service would not be feasible.

We thank you for your continued support and championing transit options for rural Albertans in our region.

Best Regards,

Jennifer Thompson
Chief Administrative Officer
Town of Onoway

Lac Ste Anne East End Bus 2026 Draft Budget

	1 Jan - 25 Nov 25	2025 Budget	2026 Budget
Income			
Charter/ Bus Rental	422.50	0.00	0.00
Gift Certificate Sales	0.00	50.00	0.00
Grants			
FCSS Grant	20,629.40	18,323.00	19,678.00
Seniors In Motion Grant	0.00	0.00	0.00
Grants - Other	0.00	0.00	0.00
Total Grants	<u>20,629.40</u>	<u>18,323.00</u>	<u>19,678.00</u>
Interest Income	5,211.61	7,700.00	5,200.00
Misc. Revenue	0.00	0.00	0.00
Municipal Contribution			
Alberta Beach	5,857.92	5,860.00	6,480.00
Bus Housing Revenue	3,600.00	3,600.00	3,600.00
LSAC-Veh Insur&Maint. Reimburse	2,954.94	4,000.00	4,000.00
LSAC Contribution	51,717.86	51,700.00	57,210.00
Summer Villages Contributions	4,500.00	4,125.00	4,500.00
Town Of Onoway	6,549.48	6,550.00	7,245.00
Town of Onoway (Administration)	5,000.00	5,000.00	5,000.00
Total Municipal Contribution	<u>80,180.20</u>	<u>80,835.00</u>	<u>88,035.00</u>
Municipal Capital Contributions	0.00	0.00	0.00
Sales Cash & Scheduled Trips	1,550.00	1,530.00	1,550.00
Sales Excursions	26,141.00	25,650.00	26,874.00
Transfer from Reserve	0.00	5,697.00	6,912.86
Total Income	<u>\$ 134,134.71</u>	<u>\$ 139,785.00</u>	<u>\$ 148,249.86</u>

Expense

Advertising	2,782.80	3,250.00	3,402.00
Bank Fees	329.05	31.00	300.00
Business Expenses			
Business Registration Fees	0.00	0.00	0.00
Business Expenses - Other	0.00	0.00	0.00
Total Business Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Contract Services			
Accounting Fees	7,000.00	7,500.00	7,500.00
Administration (Town of Onoway)	5,000.00	5,000.00	5,000.00
Insurance - Liability	2,023.95	2,020.00	2,020.00
Legal Fees	0.00	0.00	0.00
Outside Contract Services	0.00	0.00	0.00
Contract Services - Other	0.00	0.00	0.00

Lac Ste Anne East End Bus 2026 Draft Budget

	<u>1 Jan - 25 Nov 25</u>	<u>2025 Budget</u>	<u>2026 Budget</u>
Total Contract Services	14,023.95	14,520.00	14,520.00
Convention & Meeting Expense	0.00	130.00	130.00
Excursions			
Bus Rental Fees	11,407.10	14,250.00	15,480.00
Event Expense	15,016.20	16,290.00	14,431.00
Give Aways	513.34	1,110.00	1,050.00
Hotels	9,988.28	8,800.00	9,500.00
Meals & Entertainment	3,288.20	1,305.00	2,650.00
Excursions - Other	0.00	0.00	
Total Excursions	<u>40,213.12</u>	<u>41,755.00</u>	<u>43,111.00</u>
Materials & Supplies	23.97	525.00	525.00
Memberships	261.45	365.83	275.00
Mileage	2,497.32	1,750.00	1,750.00
Misc. Expense	179.00	430.00	430.00
Office Supplies	156.64	500.00	500.00
Service Charges/Interest Expens	0.00	0.00	0.00
Telephone	1,864.75	1,500.00	1,500.00
Vehicle Operations			
Amortization Expense	0.00	0.00	0.00
Building Rent	0.00	3,600.00	3,600.00
Fuel	1,942.54	2,100.00	2,100.00
Insurance	1,928.16	1,930.00	1,930.00
Parking	0.00	0.00	0.00
Registration	261.15	120.00	120.00
Repair & Maintenance	1,729.10	1,350.00	2,070.00
Security	0.00	0.00	0.00
Total Vehicle Operations	<u>5,860.95</u>	<u>9,100.00</u>	<u>9,820.00</u>
Wages			
Contract Drivers	2,744.57	7,530.00	7,530.00
Coordinator/Driver	43,203.16	51,393.00	52,420.86
CPP/EI Expense	3,656.36	4,546.00	4,546.00
Ex-Health Benefits	4,009.96	5,560.00	4,800.00
Workers Compensation	2,688.47	1,227.00	2,690.00
Wages - Other	0.00	0.00	0.00
Total Wages	<u>56,302.52</u>	<u>70,256.00</u>	<u>71,986.86</u>
Total Expense	<u>124,495.52</u>	<u>144,112.83</u>	<u>148,249.86</u>
Net Income	<u>9,639.19</u>	<u>-4,327.83</u>	<u>0.00</u>

Lac Ste. Anne East End Bus Society

Grant ID SM-2026-3 Start Date 01-Jan-26

Project Name SENIORS 1 Completion 31-Dec-26

Date	Date	Trip Name	Bus	Tickets	Lodging	Meals	Prizes	Ads	Patrons	from Passengers	Cost per passenger	Passenger Contribution	FCSS Funding	FCSS Funding per passenger	FCSS Contribution	Cost of Trip	
26-Jan-17	26-Jan-17	EXCURSIO		340.00	360.00	-	-	-	283.50	10	\$600.00	\$60.00	61.0%	\$383.50	\$38.35	39.0%	\$98.35
26-Mar-03	26-Mar-03	EXCURSIO		300.00	161.00	-	25.00	-	283.50	9	\$405.00	\$45.00	52.6%	\$364.50	\$40.50	47.4%	\$85.50
17-Mar-03	17-Mar-03	EXCURSIO		1,800.00	1,808.00	-	-	-	283.50	24	\$2,280.00	\$95.00	58.7%	\$1,603.50	\$66.81	41.3%	\$181.81
23-Apr-26	23-Apr-26	EXCURSIO		290.00	680.00	-	-	-	283.50	9	\$774.00	\$88.00	61.3%	\$489.50	\$54.39	38.7%	\$140.39
01-May-26	01-May-26	EXCURSIO		300.00	-	-	-	-	283.50	9	\$298.00	\$32.00	48.4%	\$295.50	\$32.83	50.8%	\$64.83
01-Jun-26	01-Jun-26	EXCURSIO		300.00	128.00	-	25.00	-	283.50	9	\$405.00	\$45.00	55.6%	\$323.50	\$35.94	44.4%	\$80.94
01-Jul-26	01-Jul-26	EXCURSIO		3,800.00	1,500.00	3,000.00	50.00	-	141.75	25	\$4,875.00	\$195.00	58.8%	\$3,418.75	\$136.67	41.2%	\$331.67
01-Jul-26	01-Jul-26	EXCURSIO		300.00	-	-	-	-	141.75	9	\$315.00	\$35.00	71.3%	\$126.75	\$14.08	28.7%	\$49.08
01-Aug-26	01-Aug-26	EXCURSIO		300.00	400.00	-	25.00	-	283.50	9	\$540.00	\$60.00	63.5%	\$488.50	\$52.06	48.5%	\$112.06
01-Sep-26	01-Sep-26	EXCURSIO		6,000.00	2,500.00	6,500.00	2,500.00	1,000.00	283.50	34	\$10,200.00	\$300.00	54.3%	8,580.50	\$252.46	45.7%	\$552.46
26-Oct-26	26-Oct-26	EXCURSIO		600.00	3,000.00	-	-	-	141.75	24	\$2,352.00	\$98.00	62.9%	\$1,388.75	\$57.91	37.1%	\$185.91
01-Nov-26	01-Nov-26	EXCURSIO		300.00	-	-	25.00	-	141.75	9	\$360.00	\$40.00	77.1%	\$106.75	\$11.86	22.9%	\$51.86
01-Nov-26	01-Nov-26	EXCURSIO		300.00	400.00	-	-	-	141.75	9	\$540.00	\$60.00	64.2%	\$301.75	\$33.53	35.8%	\$80.53
02-Dec-26	02-Dec-26	EXCURSIO		750.00	3,500.00	-	-	-	283.50	24	\$2,760.00	\$115.00	60.2%	\$1,823.50	\$75.98	39.8%	\$190.98
Excursion Totals				\$15,480.00	\$14,431.00	\$9,500.00	\$2,850.00	\$1,050.00	\$3,260.25		\$28,694.00			\$19,877.25			

Average
Grand Total

aboffice@albertabeach.com

From: wpreugschas@xplornet.com
Sent: January 16, 2026 7:10 AM
To: walter 3
Subject: Tourism Connect Workshop Jan 28th
Attachments: Northwest of 16 Networking Jan 28.pdf



NORTHWEST OF 16

REGIONAL TOURISM ASSOCIATION

Hello Tourism Operators and Stakeholders in the Northwest of 16 Region,

January 14th Northwest of 16 organized a very informative and inspiring **Tourism Connect Workshop**, hosted by Pine Valley Resort at Tawatinaw.

The 2nd in the series of Tourism Connect Workshops will be held in Whitecourt at the Forestry Interpretive Center January 28th at 10:00. AM.

See more details on the attached poster.

Please register in advance.

Walter Preugschas
 On behalf of the Board of
 Northwest of 16



Tourism Connect Event

Join us for the second event in our 2026 Tourism Connect series

WED, JAN 28 | 10AM-2PM

Forestry Interpretive Centre, Whitecourt

- Network and connect with tourism operators, municipal representatives, and industry experts.
- Discover local business resources available through Community Futures that can help your operation thrive.
- Learn from other successful regional tourism initiatives with a presentation from Austin Weaver of Lacombe Regional Tourism Association
- Discover how Travel Alberta supports tourism and connect with representative Christopher Smith
- Help shape future collaborations within our region.

Who should attend?

- Tourism operators
- Retail business owners
- Economic development professionals
- Other community stakeholders

What is the cost? Tickets are \$20, and include lunch.

How do I register? Please register by January 26, 2026.

info@northwestof16.com | Call or text Walter (780) 674-0523

Working together to support and grow regional tourism
www.northwestof16.com

  @northwestof16

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aboffice@albertabeach.com

From: Office Sunset Point <office@sunsetpoint.ca>
Sent: December 18, 2025 3:49 PM
To: Marlene Walsh; Mike Andrews
Cc: Alberta Beach Village Office; Kathy Dion; Gwen Jones; Barrie Ronaldson; Kent Galusha
Subject: Re: 2026 ACP Grant Application

Good afternoon,

Sunset Point Council passed the following 2 motions at their December 3rd meeting:

7.1 2025/2026 Alberta Community Partnership (ACP) Grant Application – Regional Infrastructure Management Study

Res. #2025-215 MOVED BY Councillor Jones that Council approves to participate in a 2025/26 Alberta Community Partnership (ACP) Grant application to complete a Regional Infrastructure Management Study Project, and further, supports the Summer Village of Val Quentin acting as the managing partner for the grant.

Carried

Alberta Community Partnership (ACP) Grant – Water Distribution Feasibility Study – Request for Time Extension

Res. #2025-216 MOVED BY Councillor Jones that Council approves the Summer Village of Val Quentin, acting as the managing partner for the Water Feasibility Distribution Study Project ACP Grant, to request a time extension on the project.

Carried

In addition, Council has accepted the water distribution study as information, and further, has elected to not expense additional funding for the expert review. This will occur when the project becomes closer to a reality. The costs associated with a review at this point will be better served within our community.

If you have any questions or concerns, please reach out.

Regards,

Mike Primeau, MBA, CLGM
CAO

From: Marlene Walsh <cao@valquentin.ca>
Sent: November 21, 2025 9:54 AM
To: Mike Andrews <mandrews@mpe.ca>
Cc: Alberta Beach Village Office <aboffice@albertabeach.com>; Office Sunset Point <office@sunsetpoint.ca>; Kathy

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Dion <k.dion@valquentin.ca>; Gwen Jones <gwen.jones@sunsetpoint.ca>; Barrie Ronaldson <barrie.ronaldson@valquentin.ca>; Kent Galusha <kent.galusha@valquentin.ca>
Subject: 2026 ACP Grant Application

Good Morning Mike

As promised, following are the motions from Alberta Beach and the Summer Village of Val Quentin.

The SV of Sunset Point will discuss this item at their upcoming meeting on December 3, at which time a decision will be confirmed, and a motion to participate may be forthcoming.

I will proceed with a request for a letter of support from MLA Shane Getson's Office and will provide it to you when I receive it.

Alberta Community Partnership (ACP) Grant – Water Distribution Feasibility Study – Request for Time Extension.

Motion #181-25

MOVED BY Deputy Mayor Durocher that Alberta Beach approves that the Summer Village of Val Quentin as the managing partner for the ACP Grant Application for the Water Feasibility Distribution Study Project submit a request for a time extension on the project. – Carried Unanimously

2025/2026 Alberta Community Partnership (ACP) Grant Application – Regional Infrastructure Management Study.

Motion #182-25

MOVED BY Councilor Bums that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application. – Carried Unanimously

Res. #258
25-11-19
CARRIED

ACP Grant Application - MPE Engineering

DM Barrie Ronaldson moved the Summer Village of Val Quentin support the submission of a 2025/26 Alberta Community Partnership grant application in support of the Regional Infrastructure Management Study project and is prepared to manage the grant project and related compliance requirements. There is no matching contribution required. Administration will seek a letter of support from MLA Getson to accompany this application.



Office Sunset Point via eigbox.net
to kelymuir@albertabeach.com, me, Gwen, Kathy, aboffice@albertabeach.com

Tue, Nov 18, 1:24 PM (3 days ago) ☆ ↶ ⋮

Hi Mariene,

While I don't speak for Council, I will recommend supporting the ACP application at our December 3rd meeting. Sunset Point will not be able to manage the grant.

I will advise on motion after the 3rd meeting.

Thanks,

Mike Primeau, MBA, CLGM
CAO

Please let me know if you have any questions, and if I can be of further assistance.

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Marlene Walsh

CAO

Summer Village of Val Quentin

p: 780 668 3182

e: cao@valquentin.ca

Val Quentin: A Year-Round Community

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aboffice@albertabeach.com

From: SV REMP <summervillage.remp@gmail.com>
Sent: January 9, 2026 5:13 PM
To: David Noyes; Garth Ward; Dennis Woolsey; DecolynneJo Burns; Renee Jackson; Noel Tomm (Ross Haven); Nick Pelechytik; Keith Pederson; Kathy Skwarchuk; Chris Kelly; Jim Deeks; Dieter Brandt; Brian Benning; Louise Kormos; Ray Gertz; Bob Charter; Greg King; Sherry Strong; Wendy Wildman; Angela Duncan; Sandi Benford; Emily House; Bruce Stonehouse; Eugene Dugan; Jason Madge; Graeme Horne; Dwight Moskalyk; Diane Wannamaker; Jan Tschudin; Deb Mayer; Kelly Muir; Daryl Weber; Wendy Wildman; Dean Preston; Kent Galusha; Tony Sonnleitner; Ren Giesbrecht; Wendy Henderson; Debbie Durocher; Colleen Richardson; John Fowler; Bernie Poulin; Ray Hutscal (Ross Haven); Marlace Pederson; Crissy Greene
Subject: PECC Daily Situation Reports
Attachments: DSR Jan 9.pdf

AEMA is implementing a new Incident Information Management System (IIMS) to replace the current ACKNet system used at the Provincial Emergency Coordination Centre (PECC). You may notice slight changes in the visual appearance of IIMS reports and emails from the PECC, such as the Daily Situation Report (DSR).

At this time, the content of the reports will remain unchanged.

As the new IIMS is fully implemented and matures, you may see further updates to the visual style over time.

Regards

Marlene Walsh, RDDEM
 Regional Deputy Director of Emergency Management
 Ste. Anne Summer Villages Regional Emergency Partnership

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PECC Daily Situation Report - 10 Jan 2026 - Operational Level 1

Provincial Emergency Coordination Centre

Email: pses.pecc@gov.ab.ca

Publish Date: 01/10/2026

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1. Provincial Emergency Coordination Centre (PECC) Operational Level
2. Significant Incidents
3. States of Local Emergency
4. Evacuation Orders
5. Alberta Emergency Alert
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9. Provincial Emergency Management Media Scan
10. Emergency Management Training in Alberta
11. Emergency Management Links for Alberta
12. Unsubscribe

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1. Provincial Emergency Coordination Centre (PECC) Operational Level

Current Level	Operational Level Description
X	[Redacted]
	Level 2 - Augmented - Incident Potential Significant (eg. Disrupt Community Functioning)
	Level 3 - Mandatory Coord Of Key GOA Org's To Respond To A Significant [Redacted]
	[Redacted]

2. Significant Incidents

City of Calgary - Water Main Break

On the evening of December 30, 2025, The City of Calgary activated their Municipal Emergency Plan, and the Emergency Operations Centre opened to coordinate the response to a break in the Bearspaw South Feeder Main that significantly impacted the city's water supply. Stage 4 Water Restrictions remain in place for Calgary and parallel water conservation efforts are in place for surrounding municipalities. Crews continue making steady progress at the break site along 16 Avenue NW. Repair work on the pipe has been completed, and today we began the process of slowly filling the pipe with water, which will take several days. After that we will move to next steps, including water quality testing and stabilizing the system. Mitigation planning continues to support returning the feeder main return to service.

Ongoing updates will be provided through the Calgary website for public messaging at <https://www.calgary.ca/emergencies/feeder-main-repair/bearspaw-water-main-break>

3. States of Local Emergency

At the time of this report's release there were no SOLEs in effect in the Province of Alberta.

4. Evacuation Orders

There are currently no Evacuation Orders in place in the Province of Alberta.

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5. Alberta Emergency Alert

At the time of this report's release, there was one (1) Alberta Emergency Alert in effect in the Province of Alberta.

Advisory: Water Supply - Calgary	Issued Jan 07, 2026 at 12:37 HRS
Description: This is an Alberta Emergency Alert. The City of Calgary has issued a Water Supply alert. A feeder main break along 16 Avenue Northwest has impacted the city's water supply. Supply levels remain in a critical state, affecting the city's ability to provide water to communities and ensure adequate water is available for firefighting.	
Area: This alert is in effect for all communities of Calgary's water supply, including Airdrie, Strathmore, Tsuu T'ina Nation and Chestermere.	
Source: City of Calgary	More details

For more information, go to:

<http://www.emergencyalert.alberta.ca>

6. Environment and Protected Areas - River Basins Advisories

Issued: 09 January 2026

The Peace River ice cover is now advancing upstream of the Saddle River. Some consolidations near the ice front are possible with warming temperatures. The newly forming ice cover may be unstable, so caution is advised when conducting activities along the river.

Ice is affecting watercourses across much of the province making streamflow measurements inaccurate. As a result, many streamflow stations have been shut down for the winter season and only water level is being reported.

Real-time precipitation and river data are available at:

<https://rivers.alberta.ca>

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7. Environment Canada Weather Warnings

Environment Canada Weather Alerts, when in effect, will be indicated on the map below.



For detailed information, pertaining to a specific region, please visit the Environment Canada website by clicking the following link: [Public Weather Alerts for Alberta](#)

8. Prompting Preparedness

Prompting Preparedness

Routine preparedness messages to build capacity for risk reduction education in Alberta

Prompting Preparedness helps community leaders champion preparedness at the local level. Messages are sent via email each week to encourage preparedness habits all year long. The frequency will change when there is increased risk and motivation to take preparedness actions.

Copy and paste the message below as is or pull from the [external facing message archive](#) and share across your communications channels. Be sure to include full URLs when posting on to social media.

Don't forget to tailor the message to your audience as needed by including your own images and sharing local stories to make the message more meaningful.

Pets are impacted by disruptions too, big or small. Create an [emergency plan](#) that helps your pets #BePrepared:

- Know when to stay or go—authorities may require you to shelter in place or evacuate. Learning what to do in either situation, in advance, reduces stress in uncertain situations.
- Create an emergency contact list that includes pet-friendly hotels, kennels, shelters, and friends and family within and outside your community. When an emergency occurs, this list will help you quickly find a safe place for your pet to stay.
- Make sure your emergency supplies and kits have items that will help keep your pets safe and comfortable like carriers, food and water, waste bags, medications, pet first-aid kits, etc.

Emergencies can happen anywhere and anytime. Keep yourself, your pets, and your loved ones safe by taking [preparedness actions](#) that consider everyone's needs before an emergency occurs.

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9. Provincial Emergency Management Media Scan

CBC News reports:

[Fireguards to protect residents also a boon to Alberta wildlife](#)

[Tapping out: Why Calgarians might not be cutting water use during latest crisis](#)

CTV News reports:

[Watermain work continues as crews prepare to bring line back into service](#)

10. Emergency Management Training in Alberta

AEMA offers a variety of in-class and online emergency management courses developed specifically for elected officials and public service employees. For more information, visit the [emergency management training webpage](#).

The AEMA Training Calendar provides a list of in-class training scheduled to run in locations throughout the province. The calendar information includes the course, date(s), location, and point of contact to register for the course. If you have questions about a specific course, please direct questions to the point of contact indicated in the calendar.

If you are a member of AEMA's primary training audience and would like to register for online training, send an email request to aema.training@gov.ab.ca with proof of your affiliation with your agency. AEMA Training will grant access to online training after confirming your eligibility and training requirements.

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11. Emergency Management Links for Alberta

[Alberta Emergency Management Agency](#)

[Alberta Emergency Alert](#)

[Be Prepared Alberta](#)

[Alberta Emergency Updates](#)

[AEMA Training Calendar](#)

Wildfire

[Alberta Wildfire Home](#)

[Wildfire Status Dashboard/Map](#)

[Wildfire Predictive Services](#)

[Alberta Fire Bans](#)

[Forecast Smoke From Wildfires](#)

[Alberta Firesmart](#)

[FireSmart Canada](#)

Avalanche

[Avalanche Canada](#)

Earthquakes

[Earthquakes Canada](#)

River Basin

[Alberta River Basins](#)

Agriculture and Agri-Food Canada

[Canadian Drought Monitor](#)

Transportation

[511 Alberta](#)

Health

[Health Advisories](#)

[Health Information](#)

[Health Link Alberta](#)

[Influenza Summary](#)

[Extreme Heat Alberta](#)

Weather

[Weather Information - Environment Canada](#)

[Environment Canada Alberta Weather Conditions and Forecast](#)

[Alberta Climate and Atlas Maps](#)

Alberta Search and Rescue

[Ground Search and Rescue](#)

Space Weather

[Space Weather Canada](#)

12. Unsubscribe

If you prefer not to receive future Daily Situation Report emails from AEMA, please reply to this message with UNSUBSCRIBE in the subject line. Please be aware that unsubscribing from this list may result in not receiving pertinent emergency management emails from the PECC moving forward.

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14.9

aboffice@albertabeach.com

From: Tyler Gandam <tylergandam@outlook.com>
Sent: January 9, 2026 1:30 PM
To: Tyler Gandam
Subject: The Human Infrastructure
Attachments: 2026 The Human Infrastructure.pdf; 2026 The Human Infrastructure.pdf; 2026 The Human Infrastructure.pdf

Good day,

My name is Tyler Gandam and I am the former Mayor of the City of Wetaskiwin as well as the former President of Alberta Municipalities.

In my time as a Mayor and President, I learned that a community is only as resilient as the people leading it. We often focus on the 'hard' infrastructure, the roads and the pipes, but we rarely invest in the 'soft' infrastructure that actually keeps our municipalities running: our health, our relationships, and our ability to communicate effectively.

I am hosting this symposium because the pressure on local leaders has never been greater. We are diving deep into the physical and mental well-being required to sustain this work, the inter-municipal bridges we must build to stay strong, and the evolving digital landscape where our stories are told. This isn't just another meeting; it's an investment in the future of Alberta's leadership.

This isn't just theory; this is the lived experience of my work over the past three terms as well as others who have dedicated their life to servant leadership.

You will be hearing from people who do this work every day. Their first-hand perspective is designed to give you the practical tools you need for your own work.

I hope you will join us.

[The Human Infrastructure Symposium](#)
(Click the link for more information and to register)

Tyler Gandam Consulting
780.312.0660



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**TYLER GANDAM
CONSULTING**

Lunch is proudly
sponsored by
**Alberta
Municipalities
Strength
In Members**

Presents...

The Human Infrastructure

Communication, Well-being, and the Collaborative Municipality

In an era of rapid change, the strength of a municipality is defined by its ability to communicate and care for its people — both within its borders and across them. Municipal leaders and community wellness advocates are invited to join us for insightful sessions on topics such as:

- **Inter-Municipal Synergy**
Strategies for seamless regional co-operation.
- **The Mental Health Mandate**
Supporting staff and council well-being.
- **Effective Communications**
Tools for using social media effectively and navigating complex civic conversations.

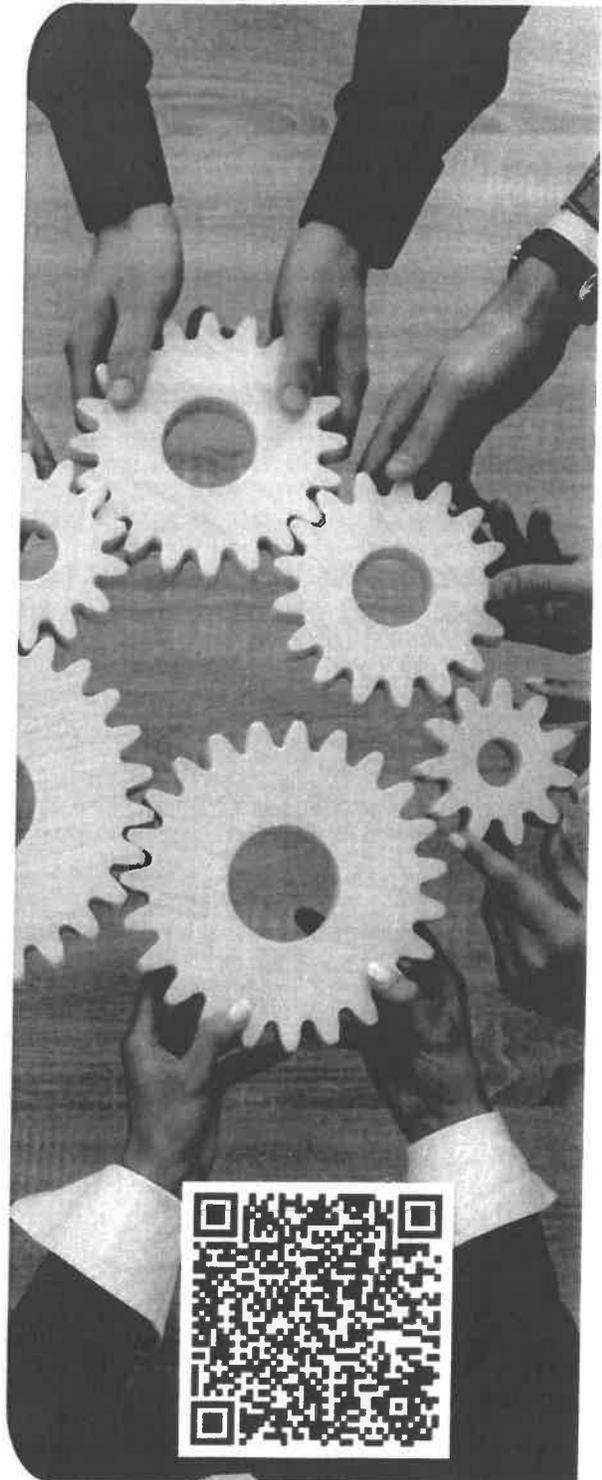
Hear from engaging expert speakers who will bring with them real-world experience and fresh perspectives on some of Alberta's most pressing municipal topics.

Continental breakfast, lunch, and coffee breaks provided.

THURSDAY, FEBRUARY 19
8 a.m. to 4:30 p.m.

Royal Hotel Edmonton Airport
8450 Sparrow Drive, LEDUC

For more information, call 780.312.0660 or email tylergandam@outlook.com



Tickets available at eventbrite.ca
(search "Human Infrastructure")
or scan the QR code above!

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The Human Infrastructure
By Tyler Gandam Consulting

Royal Hotel Edmonton Airport - Trademark by Wyndham
Feb 19 from 8am to 5pm MST

Overview

The Human Infrastructure: Communication, Wellbeing, and the Collaborative Municipality
Strengthening the ties that bind our communities.

Join Us for The Human Infrastructure!

The Human Infrastructure Symposium aims to strengthen the foundational 'common ground' of our region. By integrating effective communication strategies with a proactive approach to mental health, we strive to build resilient inter-municipal relationships. Our mission is to break down silos, foster mutual support, and equip municipal leaders with the tools to lead healthy, connected, and high-performing communities.

Leading a municipality today looks very different than it did even a decade ago. Between the rapid-fire nature of social media and the increasing complexity of inter-governmental relationships, the 'mental load' on local leaders is at an all-time high.

Drawing on our experience at, we've designed this symposium to address the modern reality of public service. We will move beyond the budget sheets to focus on the human element of governance: maintaining your health, mastering modern communication, and fostering collaborative relationships with your neighbors. Join us to gain the tools you need to lead with clarity and confidence

Our speakers have years of municipal experience - whether you're newly elected or have been on council or with the municipality for awhile, this will be a great day of learning and networking.

Good to know

Highlights

- 9 hours
- In person
-

Refund Policy

No refunds

Location

Royal Hotel Edmonton Airport - Trademark by Wyndham

8450 Sparrow Drive

Leduc, AB T9E 7G4

\$275

Feb 19 · 8:00 AM MST

Get tickets

*This is to go
with the email
received on
Friday.*

14.r

aboffice@albertabeach.com

From: WILD Water Commission <wildwatercommission@gmail.com>
Sent: December 14, 2025 10:45 PM
To: Jennifer Thompson; Alberta Beach; Summer Village West Cove; matthew.good@parlandcounty.com; Natalie Skalicky; Trista Court; Yellowstone Office; Samantha Alexis; robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com; cao@rosshaven.ca; svseba@telusplanet.net; Wendy CAO- Castle Island; cao@svnakamun.com; CAO Summer Village; Sunset Point Office; Wewndy Wildman (administration@wildwillowenterprises.com); cao@valquentin.ca; cao@lakeview.ca; emily@milestonemunicipalservices.ca
Subject: 2026 Approved Rates
Attachments: WILDWA_3.PDF

Good evening Members,

Attached is a breakdown of approved rates for the 2026 fiscal year. Please note invoices will be sent out in their respective times in 2026.

Thanks,

Administration
WILD Water Commission

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December 11, 2025

TO: ALL COMMISSION MEMBERS

Dear Member,

Re: WILD Water Commission – 2026 Rates and Budget Requisitions

On December 11, 2025, the WILD Water Commission approved its 2026 Governance and Operating Budget, as well as adopting the 2026 water rate framework. The purpose of this letter is simply to keep our members informed of the new rates, fees and upcoming requisitions to help with your own budgeting process. As in the past, consumption and debenture invoices – as applicable – will be prepared and forwarded in due course.

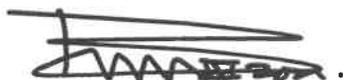
For general reference, Bylaw 26-2025 establishes the following rate mechanism effective January 1st, 2026:

- ✓ **Direct Members Water Sales – \$3.53/m³**
 - *(an increase from \$3.36/m³ in 2025)*
- ✓ **Direct (Non-Member) Customer Sales - \$4.61/m³**
 - *(an increase from \$4.47/m³ in 2025)*
- ✓ **Truck Fill Stations (All Stations) - \$6.25/m³**
 - *(an increase from \$5.95/m³ in 2025)*

The requisitions for Administration and Governance, and debenture payments for Phases I, II, III, and IV will be processed and forwarded to members as they become due. Attached is the summary table and supporting ledgers outlining what each member will be requisitioned in 2026 for these commission costs. Take note that the Board has deferred the imposition of the Phase 5(a) Capital costs until 2027, and additional details on this will be provided once final accounting on the project is complete. Overall, 2026 member requisitions will remain comparable to 2025 levels.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our success. We look forward to another year of growth – as a regional utility and as a community partner.

All the best to you and your organization in 2026!



Dwight Darren Moskalyk
Commission Manager
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2026 (6 Pages)

Page 1 of 1

WILD Water Commission - Projected Budget Requisitions per Member (2026)
 Table of Established 2026 Fees and Debentures

Member	Admin and Governance	Phase I Deb.	Phase II Deb.	Phase III Deb.	Phase IV Deb.	Total Requisitions 2026
Alberta Beach	\$ 9,018.18	\$ 24,710.13	\$ 16,159.14	\$ 16,847.63	\$ 13,317.20	\$ 80,052.28
Alexis Nakota Sioux Nation	\$ 6,821.55	\$ -	\$ -	\$ -	\$ -	\$ 6,821.55
Lac Ste. Anne County	\$ 5,428.24	\$ 14,873.56	\$ 9,726.53	\$ 10,140.95	\$ 8,015.91	\$ 48,185.19
Parisdand County	\$ 17,549.80	\$ -	\$ 11,074.20	\$ 32,766.26	\$ 25,915.88	\$ 87,326.15
Paul First Nation	\$ 8,938.34	\$ -	\$ -	\$ -	\$ -	\$ 8,938.34
S.V. of Castle Island	\$ 81.61	\$ -	\$ -	\$ -	\$ -	\$ 81.61
S.V. of Kapeswin	\$ 73.99	\$ -	\$ -	\$ 138.23	\$ 109.27	\$ 321.50
S.V. of Lake View	\$ 199.98	\$ 547.94	\$ 358.33	\$ -	\$ -	\$ 1,106.24
S.V. of Nakamun Park	\$ 488.83	\$ 1,339.41	\$ -	\$ -	\$ -	\$ 1,828.24
S.V. of Ross Haven	\$ 1,099.87	\$ 3,013.68	\$ 1,970.79	\$ 2,054.76	\$ 1,624.18	\$ 9,763.27
S.V. of Sandy Beach	\$ 1,327.62	\$ 3,637.72	\$ 2,378.88	\$ 2,480.24	\$ 1,960.50	\$ 11,784.96
S.V. of Seba Beach	\$ 1,127.64	\$ 3,089.78	\$ 2,020.55	\$ 2,106.64	\$ 1,665.20	\$ 10,009.82
S.V. of Sunrise Beach	\$ 944.33	\$ 2,987.50	\$ 1,692.09	\$ 1,764.18	\$ 1,394.50	\$ 8,382.60
S.V. of Sunset Point	\$ 1,344.28	\$ 3,683.38	\$ 2,408.74	\$ 2,511.37	\$ 1,985.11	\$ 11,932.88
S.V. of Val Quentin	\$ 1,005.44	\$ 2,754.93	\$ 1,801.58	\$ 1,878.34	\$ 1,484.73	\$ 8,925.01
S.V. of West Cove	\$ 938.78	\$ 2,572.28	\$ -	\$ 1,753.81	\$ 1,386.30	\$ 6,651.16
S.V. of Yellowstone	\$ 944.33	\$ -	\$ -	\$ 1,764.18	\$ 1,394.50	\$ 4,103.02
Town of Oneway	\$ 8,984.76	\$ 24,618.54	\$ 16,099.25	\$ 16,785.19	\$ 13,267.84	\$ 79,755.58
Total	\$ 66,317.57	\$ 87,428.84	\$ 65,690.08	\$ 93,011.78	\$ 73,521.11	\$ 385,969.39

Administration and Governance (2026)

2026 Admin and Governance Reference

Member	Allocation %	2026 Invoice
Alberta Beach	13.60%	\$ 9,018.18
Alexis Nakota Sioux Nation	10.29%	\$ 6,821.55
Lac Ste. Anne County	8.19%	\$ 5,428.24
Parkland County	26.46%	\$ 17,549.80
Paul First Nation	13.48%	\$ 8,938.34
S.V. of Castle Island	0.12%	\$ 81.61
S.V. of Kapasiwin	0.11%	\$ 73.99
S.V. of Lake View	0.30%	\$ 199.98
S.V. of Nakamun Park	0.74%	\$ 488.83
S.V. of Ross Haven	1.66%	\$ 1,099.87
S.V. of Sandy Beach	2.00%	\$ 1,327.62
S.V. of Seba Beach	1.70%	\$ 1,127.64
S.V. of Sunrise Beach	1.42%	\$ 944.33
S.V. of Sunset Point	2.03%	\$ 1,344.28
S.V. of Val Quentin	1.52%	\$ 1,005.44
S.V. of West Cove	1.42%	\$ 938.78
S.V. of Yellowstone	1.42%	\$ 944.33
Town of Onoway	13.55%	\$ 8,984.76
Total	100.00%	\$ 66,317.57

Phase I Debenture Payment (2026)

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

Member	Allocation %	Adjusted %	2026 Invoice
Alberta Beach	13.60%	28.26%	\$ 24,710.13
Alexis Nakota Sioux Nation	10.29%	0.00%	\$ -
Lac Ste. Anne County	8.19%	17.01%	\$ 14,873.56
Parkland County	17.14%	0.00%	\$ -
Parkland County (Wabamun)	9.32%	0.00%	\$ -
Paul First Nation	13.48%	0.00%	\$ -
S.V. of Castle Island	0.12%	0.00%	\$ -
S.V. of Kapsiwin	0.11%	0.00%	\$ -
S.V. of Lake View	0.30%	0.63%	\$ 547.94
S.V. of Nakamun Park	0.74%	1.53%	\$ 1,339.41
S.V. of Ross Haven	1.66%	3.45%	\$ 3,013.68
S.V. of Sandy Beach	2.00%	4.16%	\$ 3,637.72
S.V. of Seba Beach	1.70%	3.53%	\$ 3,089.78
S.V. of Sunrise Beach	1.42%	2.96%	\$ 2,587.50
S.V. of Sunset Point	2.03%	4.21%	\$ 3,683.38
S.V. of Val Quentin	1.52%	3.15%	\$ 2,754.93
S.V. of West Cove	1.42%	2.94%	\$ 2,572.28
S.V. of Yellowstone	1.42%	0.00%	\$ -
Town of Onoway	13.55%	28.16%	\$ 24,618.54
Total	100.00%	100.00%	\$ 87,428.84

Phase II Debenture Payment (2026)

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

Member	Allocation %	Adjusted %	2026 Invoice
Alberta Beach	13.60%	24.60%	\$ 16,159.14
Alexis Nakota Sioux Nation	10.29%	0.00%	\$ -
Lac Ste. Anne County	8.19%	14.81%	\$ 9,726.53
Parkland County	17.14%	0.00%	\$ -
Parkland County (Wabamun)	9.32%	16.86%	\$ 11,074.20
Paul First Nation	13.48%	0.00%	\$ -
S.V. of Castle Island	0.12%	0.00%	\$ -
S.V. of Kapasiwin	0.11%	0.00%	\$ -
S.V. of Lake View	0.30%	0.55%	\$ 358.33
S.V. of Nakamun Park	0.74%	0.00%	\$ -
S.V. of Ross Haven	1.66%	3.00%	\$ 1,970.79
S.V. of Sandy Beach	2.00%	3.62%	\$ 2,378.88
S.V. of Seba Beach	1.70%	3.08%	\$ 2,020.55
S.V. of Sunrise Beach	1.42%	2.58%	\$ 1,692.09
S.V. of Sunset Point	2.03%	3.67%	\$ 2,408.74
S.V. of Val Quentin	1.52%	2.74%	\$ 1,801.58
S.V. of West Cove	1.42%	0.00%	\$ -
S.V. of Yellowstone	1.42%	0.00%	\$ -
Town of Onoway	13.55%	24.51%	\$ 16,099.25
Total	100.00%	100.00%	\$ 65,690.08

Phase III Debenture Payment (2026)

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

Member	Allocation %	Adjusted %	2026 Invoice
Alberta Beach	13.60%	18.11%	\$ 16,847.63
Alexis Nakota Sioux Nation	10.29%	0.00%	\$ -
Lac Ste. Anne County	8.19%	10.90%	\$ 10,140.95
Parkland County	17.14%	22.84%	\$ 21,240.23
Parkland County (Wabamun)	9.32%	12.41%	\$ 11,546.03
Paul First Nation	13.48%	0.00%	\$ -
S.V. of Castle Island	0.12%	0.00%	\$ -
S.V. of Kapsiwin	0.11%	0.15%	\$ 138.23
S.V. of Lake View	0.30%	0.00%	\$ -
S.V. of Nakamun Park	0.74%	0.00%	\$ -
S.V. of Ross Haven	1.66%	2.21%	\$ 2,054.76
S.V. of Sandy Beach	2.00%	2.67%	\$ 2,480.24
S.V. of Seba Beach	1.70%	2.26%	\$ 2,106.64
S.V. of Sunrise Beach	1.42%	1.90%	\$ 1,764.18
S.V. of Sunset Point	2.03%	2.70%	\$ 2,511.37
S.V. of Val Quentin	1.52%	2.02%	\$ 1,878.34
S.V. of West Cove	1.42%	1.89%	\$ 1,753.81
S.V. of Yellowstone	1.42%	1.90%	\$ 1,764.18
Town of Onoway	13.55%	18.05%	\$ 16,785.19
Total	100.00%	100.00%	\$ 93,011.78

Phase IV Debenture Payment (2026)

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

Member	Allocation %	Adjusted %	2026 Invoice
Alberta Beach	13.60%	18.11%	\$ 13,317.20
Alexis Nakota Sioux Nation	10.29%	0.00%	\$ -
Lac Ste. Anne County	8.19%	10.90%	\$ 8,015.91
Parkland County	17.14%	22.84%	\$ 16,789.33
Parkland County (Wabamun)	9.32%	12.41%	\$ 9,126.56
Paul First Nation	13.48%	0.00%	\$ -
S.V. of Castle Island	0.12%	0.00%	\$ -
S.V. of Kapasiwin	0.11%	0.15%	\$ 109.27
S.V. of Lake View	0.30%	0.00%	\$ -
S.V. of Nakamun Park	0.74%	0.00%	\$ -
S.V. of Ross Haven	1.66%	2.21%	\$ 1,624.18
S.V. of Sandy Beach	2.00%	2.67%	\$ 1,960.50
S.V. of Seba Beach	1.70%	2.26%	\$ 1,665.20
S.V. of Sunrise Beach	1.42%	1.90%	\$ 1,394.50
S.V. of Sunset Point	2.03%	2.70%	\$ 1,985.11
S.V. of Val Quentin	1.52%	2.02%	\$ 1,484.73
S.V. of West Cove	1.42%	1.89%	\$ 1,386.30
S.V. of Yellowstone	1.42%	1.90%	\$ 1,394.50
Town of Onoway	13.55%	18.05%	\$ 13,267.84
Total	100.00%	100.00%	\$ 73,521.11

aboffice@albertabeach.com

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>
Sent: January 16, 2026 12:23 PM
To: Kathy Skwarchuk
Subject: EOEP 2025 Year in Review & Upcoming Course Opportunities
Attachments: EOEP 2025 A Year In Review.pdf

Hello,

On behalf of the Board of Directors of Alberta's Elected Officials Education Program (EOEP), I share the **attached letter** with key information about upcoming course opportunities for your council in 2026 as well as an overview EOEP's successes over the last year.

In addition to the letter, please note that registration is currently open for two online courses that will start later this month:

- **Effective Meetings course** – teaches procedural rules and best practices for your council to conduct productive meetings.
 - Starts January 28, 2026.
- **Munis 101 course** – a great foundational summary of what any new elected official needs to know when starting on council.
 - Starts January 22, 2026.

Learn more about these courses and register at [Upcoming Courses | EOEP](#). To help plan your professional development, you can see the full schedule of courses that EOEP will offer in 2026 and 2027 at [Two-Year Course Roadmap | EOEP](#).

Alberta Municipalities and the Rural Municipalities of Alberta are proud to collaborate through EOEP to offer practical and impactful education to all municipal elected officials in Alberta. We look forward to hosting you at a future course.

Sincerely,

Dana Mackie MBA | Chief Executive Officer

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 300-8616 51 Ave Edmonton, AB T6E 6E6
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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



Year In Review 2025 and Upcoming Course Opportunities

With the new year underway and the busy post-election period behind us, we hope your council is getting comfortable settling into your new role. As Alberta’s primary provider of professional development for municipal elected officials, we want to share some highlights from 2025 and let you know about upcoming courses that you can take advantage of in 2026.

A Snapshot of EOEP in 2025

In 2025, EOEP delivered 20 courses to elected officials across Alberta through a mix of online and in-person formats.

- 1100+ elected officials trained
- 100+ municipalities represented
- 9 Munis 101 courses delivered to help new councils meet their orientation requirements
- 6 municipalities visited through in-person courses
- 4 courses updated to improve learning outcomes
- 1 new course launched – Employment of the CAO
- 93% satisfaction rating over those 20 courses

Hosting nine Munis 101 courses from September to November 2025 represented a significant investment to help ensure councils had various options to meet the new legislative requirements for orientation after the election. We were pleased to have hundreds of elected officials join us for Munis 101 courses in Calgary, Edmonton, Grande Prairie, Fort Saskatchewan, Lethbridge, Oyen, and online.

Course Updates

To address emerging issues and improve the learning experience for participants, EOEP worked with experienced leaders to update four of our certificate courses. This included using clearer plain-language explanations, stronger alignment with council decision-making and adding more practical examples drawn from real municipal scenarios.

As a result of input from elected leaders, EOEP also launched a new course in 2025 called, Council’s Role in Employment of the CAO. This course focuses on council’s role as the employer of the CAO and teaches best practices in managing that relationship, including performance management and what to do when needing to oversee a transition in the CAO role. Informed by interviews with elected officials and CAOs, this course is grounded in real municipal experience, reflecting the complexities councils face in this role.

Jointly owned by Alberta Municipalities (ABMunis) and the Rural Municipalities of Alberta (RMA), EOEP provides professional development for municipal elected officials that is grounded in real municipal experience.

Certificate Courses

- Munis 101
- Budgeting & Finance
- Land Use Planning & Approvals
- Public Engagement
- Regional Collaboration
- Service Delivery
- Strategic Planning

Other Courses

- Effective Meetings
- Employment of the CAO

Rates

- In-person = \$425
- Online = \$295



“Strong Leadership Starts Here”



Graduates of EOEP - Municipal Elected Leaders Certificate (MELC)

In 2025, 27 elected officials were awarded EOEP's Municipal Elected Leaders Certificate (MELC) through the University of Alberta's Augusta Extended Education. Congratulations to the 2025 graduates on their achievement and commitment to strengthening municipal governance!

The MELC recognizes elected officials who complete EOEP's seven core courses focused on the roles and responsibilities of municipal governance and reflects a commitment to professional development in the elected official role.

Learning Opportunities in 2026

To help elected officials better plan for professional development, EOEP released a two-year course schedule as well as a roadmap to obtain the Municipal Elected Leaders Certificate.

EOEP plans to host 18 courses in 2026, with most courses offered twice per year with online and in-person options available. The following courses are now open for registration.

Effective Meetings

- Date: Jan 28 | Feb 4 | Feb 11, 2026
- Time: 1:00 pm – 3:30 pm
- Format: Online Zoom
- Cost: \$295 + GST --- [Register](#)

Munis 101

- Date: January 22 | January 29, 2026
- Time: 1:00 pm – 4:30 pm
- Format: Online Zoom
- Cost: \$295 + GST --- [Register](#)

Look for more courses to be available online in February and in-person at RMA's Spring 2026 Convention and ABmunis' Spring 2026 Municipal Leaders' Caucus, both in March in Edmonton. To be notified when a course opens for registration, make sure you are subscribed to ABmunis' The Weekly newsletter or RMA's Contact newsletter.

Moving Forward

As you move forward in your council role, remember that EOEP is here to help. EOEP courses will help you fill gaps in your knowledge so that you are more confident and informed in your decision-making. Courses are grounded in real municipal experience and create opportunities for you to connect and learn from your elected peers from across the province. If you have questions about EOEP, please contact our Registrar, Jenn Anheliger at Registrar@eoep.ca. Thank you for your service and dedication to your community and best wishes for a productive year ahead.

Sincerely,

Duane Gladden
EOEP Board Director
CEO, Rural Municipalities of Alberta

Dana Mackie
EOEP Board Director
CEO, Alberta Municipalities

"Strong Leadership Starts Here"

15.a

aboffice@albertabeach.com

From: AABM Chair <aabmchair@yrl.ab.ca>
Sent: January 14, 2026 8:49 AM
To: aboffice@albertabeach.com
Subject: RE: Library 2026 Budget
Attachments: Alberta Beach Library 2026 Program Sketch.docx; Budget 2026 Rollup.xlsx

Good morning Kathy,

Here is a copy of the budget for the library as well as an outline of some of the programs the library will be offering during 2025.

Please do not hesitate to contact me if you require more information.

Thanks, Gwen Jones

From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: January 12, 2026 9:34 AM
To: AABM Chair <aabmchair@yrl.ab.ca>
Subject: RE: Library 2026 Budget

Thanks, Gwen.
Yes, please, if you could send it by Friday morning, that would be great.

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
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Phone: 780-924-3181
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aboffice@albertabeach.com

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From: AABM Chair <aabmchair@yrl.ab.ca>
Sent: January 12, 2026 9:31 AM
To: aboffice@albertabeach.com
Subject: RE: Library 2026 Budget

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Good morning Kathy,

That works for me, please add to your agenda. Do you want a copy of the budget for your agenda in advance?

Gwen

From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: January 7, 2026 12:15 PM
To: AABM Chair <aabmchair@yrl.ab.ca>
Subject: RE: Library 2026 Budget

Good afternoon, Gwen,
Our next Council meeting is on Tuesday, January 20, 2026, at 7:00 p.m.
You are welcome to attend this meeting to present the Library Budget. Please let me know if that works for you.

Thanks,
Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
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Phone: 780-924-3181
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From: AABM Chair <aabmchair@yrl.ab.ca>
Sent: January 7, 2026 8:58 AM
To: aboffice@albertabeach.com
Subject: Library 2026 Budget

Good morning Kathy,

It is my understanding that the library must present the 2026 budget to AB Beach Council for approval. We have it ready to present and would like to know when you would like us to do so.

Thanks,

Gwen Jones
Chair, AB Beach Library Board

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Alberta Beach Municipal Library
2026

LINE	INCOME	2025 Budget	2026 Budget	Notes
9	Total 4000 Grants	85,053	103,630	FCSS (Tri-Village and LSAC), Gov of AB Public Library Services Branch, Municipal
15	Total 4200 Donations & Fundraising	8,000	4,940	
16	4300 Program Income	500	1,000	Fees paid by participants for paid programs
22	Total 4400 Other Revenue	5,310	6,440	Membership Fees \$3,300
26	Total 4500 Fines	1,500	1,730	
28	Total Income	100,363	117,740	
29	EXPENSES			
38	Total 6000 Staffing Costs	62,000	69,050	
55	Total 6100 Program Expenses	9,000	9,000	Direct costs for running library programs that are not specifically funded
60	Total 6200 Library Resources	3,950	6,500	
74	Total 6300 General & Admin	7,070	12,080	Alberta Library Trustees Assoc Membership, Annual Conference, QuickBooks
82	Total 6400 Occupancy	28,000	16,180	Building Repairs/Renos, Utilities, Janitorial, Phone, Repair and Maintenance and Security
88	Total 6500 Professional Fees	2,000	10,600	Accounting, Consulting and tri-annual audit of LAPP
89	Total Expenses	112,020	123,410	
90	Surplus / (Deficit)	(11,657)	(5,670)	

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LINE	INCOME	2024 Actual	Year to Date as of Sep 30 2025	FUNDED Revenue & Expenditures	Forecasted 2025	2025 Budget	Variance	2026 Budget	Notes
1	4000 Grants								
2	4001 Canada Helps		14,700		14,700		14,700		One time grant to cover the replacement of the well.
3	4002 FCS5	8,500	6,000	3,000	9,000	5,500	3,500	7,500	Used annually as received
4	4003 Government of Alberta	14,701	19,701		19,701	14,701	5,000	19,700	Grant from the Public Library Services Branch.
5	4004 Lac Ste Anne County	42,917	45,843		45,843	42,000	3,843	45,850	
6	4005 Villages	23,112	19,914		19,914	19,852	62	19,920	Municipal Funding as per ICF Agreement from: Val Quentin, Alberta Beach, Sunset Point
7	4006 Yellowhead Regional Library	3,095		3,000	3,000	3,000	0	3,000	
8	4007 Canada Summer Jobs		3,455		3,455		3,455	7,660	Not included in budget, will apply for grant, but not guaranteed.
9	Total 4000 Grants	92,326	109,613	6,000	115,613	85,053	30,560	109,630	
10	4200 Donations & Fundraising								
11	4201 Book Sale	5,314	4,039		4,039	6,000	1,961	4,040	Estimated funds from annual book sale, based on prior year amount received.
12	4202 Funds from FOL	3,659	10,504	1,200	11,704	2,000	9,704		Funds from Friends of the Library for planned & approved expenses.
13	4203 Donations	4,005	2,055		2,055		2,055	900	SVVQ Annual donation for AB Beach office space, Not all donations included in budget as not guaranteed income.
14	4204 Fundraising	896					0		Not included in budget as not guaranteed income.
15	Total 4200 Donations & Fundraising	13,663	16,599	1,200	17,799	8,000	9,799	4,940	
16	4300 Program Income	430	790	500	1,290	500	790	1,000	Fees paid by participants for paid programs.
17	4400 Other Revenue								
18	4401 Membership Fees	3,547	2,400	900	3,300	3,000	300	3,300	Based on prior year actual.
19	4402 Service Revenue	1,199	1,441	180	1,621	800	821	1,630	Printer and fax/scan revenue. Based on prior year actuals.
20	4403 Electrical Rebates	1,500	540	1,000	1,540	1,500	40	1,500	Rebates from Xplore Inc., based on prior year actuals.
21	4404 Interest Income	14	1,934		1,934	10	1,924	10	Interest from chequing account and GIC investments.
22	Total 4400 Other Revenue	6,260	6,315	2,080	8,395	5,910	3,085	6,440	
23	4500 Fines								
24	4501 Damaged and Lost	575	286	95	381	300	(14)	390	Based on prior year actuals.
25	4502 Overdue Fees	1,200	1,140	200	1,340	1,200	(60)	1,340	Based on prior year actuals.
26	Total 4500 Fines	1,775	1,426	295	1,721	1,500	(74)	1,730	
27	SANG Grant Return	(5,000)							
28	Total Income	109,614	134,743	10,075	144,818	100,363	44,159	117,740	
29	EXPENSES								
30	6000 Staffing Costs	72,434				61,000	(61,000)		
31	6001 Salaries & Wages		48,926	13,385	62,311	62,311	63,440	63,440	Gross wages and vacation pay.
32	6002 CPP & EI - Employer Portion		3,419	356	3,775	3,775	4,020	4,020	Employer portion of mandatory employment related costs (MERCs)
33	6003 Pension - Employer Portion		2,772		2,772	2,772			Employer portion of LAPP pension, if applicable, as per policy and employment contracts.
34	6004 Mileage	322	268	90	358	358	360	360	Mileage paid to employees.
35	6005 WCB	231	294	56	350	350		230	Workers' Compensation premium, based on WCB earnings estimate.
36	6006 Casual Labour								
37	6007 Professional Development					1,000	(1,000)	1,000	Conferences and other learning activities for staff.
38	Total 6000 Staffing Costs	72,987	55,679	13,887	69,566	62,000	7,566	69,050	
39	6100 Program Expenses					9,000	6,000	6,000	
55	Total 6100 Program Expenses	9,915	4,681	4,375	9,056	9,000	56	9,000	Direct costs for running library programs that are not specifically funded.
56	6200 Library Resources								
57	6201 Library Resource Materials	1,790	271	2,179	2,450	2,450	0	5,000	Books, periodicals, DVDs, digital resources.
58	6202 Lost/Damaged Items	287						0	Amounts billed from other libraries for lost/damaged items.
59	6203 Technology & Computers	2,244	4,351	1,200	5,551	1,500	4,051	1,500	Planned purchases of computers, keyboards, etc. for use by library patrons.
60	Total 6200 Library Resources	4,321	4,622	3,379	8,001	3,950	4,051	6,500	
61	6300 General & Administration								
62	6301 Association Memberships	205	329	80	409	200	209	500	Membership to Alberta Library Trustees Association
63	6302 Bank & Credit Card Fees	636	267	210	477	300	177	480	Bank fees and fees from credit/debit card machine. Based on prior year actuals.
64	6303 Board Expenses	7,427	812	815	1,627	1,000	627	2,500	Planned expenses for Board meetings. Based on prior year actuals.
65	6304 Conference Fees	596	614	400	1,016	1,000	16	1,000	Planned conference fees (including travel costs to attend) for Board members.
66	6305 Equipment Rental	967	1,826	420	2,246	2,000	246	2,250	Xerox Copier rental. Contract end date = 2029-07-04, and Debit/Credit machine rental of \$25/month.
67	6306 Fundraising Expenses	241	153		153		153		
68	6307 Furniture and Equipment	570	1,456		1,456	1,000	456	2,000	Planned purchases of furniture and equipment.
69	6308 Honoraria & Gifts	1,612	475		475	500	(25)	500	
70	6309 Library & Office Supplies	1,305	110	300	410	170	240	410	Office supplies based on prior year actual.
71	6310 Licenses & Subscriptions	567	272	225	497	400	97	1,010	Subscription to QuickBooks Online (QBO) and QBO Payroll.
72	6311 Xerox Supplies	724	679	250	929	500	429	930	Paper and other supplies for Xerox copier. Based on prior year actual.
73	6312 Advertising		115		115		115	500	Job ads in local papers, other advertising. Estimate based on prior year.
74	Total 6300 General & Admin	14,848	7,110	2,700	9,810	7,070	2,740	12,080	
75	6400 Occupancy								
76	6401 Building Repairs/Renos	34,291	22,280		22,280	15,000	7,280	2,500	Planned building or site repairs and renovations.
77	6402 Utilities	6,413	5,815	1,050	6,865	8,000	(1,135)	7,010	Power and gas expense, based on prior year actual + 2%
78	6403 Janitorial	1,794	1,726	480	2,206	2,000	206	2,260	Cost for custodian and cleaning supplies, mats. Based on prior year actual + 2%.
79	6404 Phone	1,031	644	240	884	1,000	(116)	910	Telus phone expense, based on prior year actual + 2%.
80	6405 Repairs & Maintenance	1,328	1,022	450	1,472	2,000	(528)	2,500	Repairs and maintenance not included in line 76. Based on prior year actual + 25%.
81	6407 Security System		300		300		300	1,000	Based on prior year actual + 2%.
82	Total 6400 Occupancy	44,867	31,787	2,220	34,007	28,000	6,007	16,180	
83	6500 Professional Fees								
84	6501 Accounting		900		1,800		1,800	3,600	Bookkeeping services from The Alberta Library as per engagement letter.
85	6502 Consulting	50	4,681		4,681	2,000	2,681	2,000	Planned expenses for other consulting services.
86	6503 Legal Fees	1,483	1,468		1,468		1,468	1,000	Estimated legal fees.
87	6504 Pension Audit						0	4,000	Alberta Pension Services requires the library to have a tri-ennial audit of LAPP in 2026.
88	Total 6500 Professional Fees	1,533	7,049	900	7,949	2,000	5,949	10,600	
89	Total Expenses	148,470	110,927	27,461	136,389	112,020	26,369	123,410	
90	Surplus / (Deficit)	(38,816)	23,816	(17,386)	6,429	(11,657)	17,791	(6,670)	

Beginning Fund Balances							
Cash on Hand	100	100		100	100	100	Cash float
Bank Accounts	54,590	14,217		14,217	14,217	5,561	Bank balance
Term Deposits	37,712	39,270		39,270	39,270	39,270	Balance invested in GICs
Total Operating Fund Balances	92,403	53,587		53,587	53,587	44,931	
Ending Fund Balances	53,587	77,403		60,017	41,991	39,261	Equals beginning fund balance total +/- surplus or deficit.

Forecasted deficit of \$5,670 for the current budget cycle.

HR has identified the potential to hire a Canada Works student (May-August); associated costs are fully offset by grant revenue, resulting in no net budget impact.

Administration has not yet engaged with the Friends of the Library regarding possible support for utility costs, which could generate an additional \$7,010 in revenue and reduce the projected deficit.

Potential contribution from the Friends may be consistent with their mandate, pending further discussion.

Increased Board expenditures anticipated due to possible honorarium payments to volunteer members-at-large

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Grant Budget Worksheet

	2024 Actual	YTD as of 2025-09-30	Expected Oct - Dec 2025	2025 Forecasted	2026 Budget
FCSS	-	14,700		14,700	-
Government of Alberta	8,500	6,000	3,000	9,000	7,500
Lac Ste Anne County	14,701	19,701		19,701	19,700
Yellowhead Regional Library	42,917	45,843		45,843	45,850
Subtotal - Grants	69,214	86,244	3,000	92,244	76,050
Villages:					
Val Quentin	4,660	2,460		2,460	2,460
Alberta Beach	13,452	13,452		13,452	13,452
Sunset Point	4,000	4,001		4,001	4,000
Yellowstone	1,000			-	
Total	23,112	19,913	-	19,913	19,912
Other:					
Canada Summer Jobs		3,455		3,455	7,659
Subtotal - Other Grants	-	3,455	-	3,455	7,659
Total Grant Revenue	92,326	109,612	6,000	115,612	103,621

Staffing Budget Worksheet	Manager	Library & Program Assistant	Library & Program Assistant	Casual	Summer Student	Budget Total
Hours per Pay Period	40	28	24	26	60	
# of Pay Periods	26	26	26	5	8	
Rate per hour	\$ 27.50	\$ 17.00	\$ 17.00	\$ 17.00	\$ 15.00	
Vacation rate	4%	4%	4%	4%	4%	
Gross Pay	\$ 28,600	\$ 12,376	\$ 10,608	\$ 2,210	\$ 7,200	\$ -
Vacation Pay	\$ 1,144	\$ 495	\$ 424	\$ 88	\$ 288	\$ -
Subtotal - Wages & Salaries	\$ 29,744	\$ 12,871	\$ 11,032	\$ 2,298	\$ 7,488	\$ 63,434
CPP - Employer	1,562	558	448	-	-	-
EI - Employer	678	293	252	52	171	-
Total Employer Portion of CPP & EI	2,240	851	700	52	171	4,014

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WCB Annual Return	Amounts reported on T4 or paid to subcontractors	Total in excess of	ACTUAL EARNINGS FOR 2025	2026 BUDGETED SALARIES	\$ 0.42 per \$100
				EARNINGS ESTIMATE	WCB Premium
EMPLOYEE	Gross Pay	\$106,400			
Manager		-	-	29,744	125
Library & Program Assistant		-	-	12,871	54
Casual		-	-	2,298	10
Summer Student		-	-	7,488	31
	0	-	-	-	-
	0	-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Subtotal - agrees with T4 Summary	-	-	-	52,401	220
Subcontractors:					
Custodian		-	-		-
Repairs & Maintenance		-	-		-
		-	-		-
		-	-		-
		-	-		-
Subtotal - Subcontractors	-	-	-	-	-
Total	-	-	-	52,401	220

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2026 Program Sketch

- Recurring Programs
 - Monthly Book Club
 - Weekly Jr Book Club (a few weeks at a time, with breaks)
 - Monthly Movie Nights
 - Monthly Art nights, especially painting
 - Seasonal craft programs – E.g. Valentine's, Father's Day, Easter, Christmas
 - Afternoon Kids Programs (e.g. Arts/Crafts, Board Games, Video Games, Movie Matinees, STEM activities, etc.)
 - Nerf Battles for kids

- Big Programs
 - Author visit
 - Travelling music/performance programs for kids
 - Summer Reading Club
 - TD Summer Reading supplies (developed by Toronto Public Library)
 - Activities at Gazebo park; collaboration with fire hall (e.g. water fights)

- Other Programs
 - Presence at municipal events like Val Quentin Picnic in the Park
 - Book Sale during Poly Days
 - Dungeons and Dragons
 - Personal Finance Workshops
 - Resume Writing Workshops
 - AI Literacy presentation
 - Ecology workshops
 - Basic first aid and home alone safety workshops for kids
 - Sourdough/canning/dehydrating workshop



October 27, 2025

VILLAGE OF ALBERTA BEACH
PO BOX 278
ALBERTA BEACH AB T0E 0A0
CANADA

Re: **Rental Review Notice**

Description	Lease Details	File
SE 22-54-3-W5M	SURFACE dated October 19, 2016 Current Annual Payment: \$200.00 Anniversary Date: October 19, 2026	AD-004624 AD/1480-02884

Pursuant to Section 27 of the *Surface Rights Act*, you have the right to have the rate of annual compensation payable under the above-referenced surface lease(s) reviewed at the above-noted anniversary date(s).

If you have any questions or concerns, please do not hesitate to contact the undersigned.

Sincerely,
ATCO Gas and Pipelines Ltd.

Kaelan Miles
Land Administrative Coordinator
Email: Surface.leases@atco.com Fax: 780.420.7364

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This indenture of lease made this 19th day of October, 2016.

SURFACE LEASE AGREEMENT

VILLAGE OF ALBERTA BEACH.
(hereinafter called "the Lessor")

- and -

ATCO Gas and Pipelines Ltd.
(hereinafter called "the Company")

WHEREAS the Lessor is the registered owner (or entitled to become the registered owner under an agreement for sale or unregistered transfer or otherwise) of an estate in fee simple, subject, however, to the exceptions, conditions, encumbrances, liens and interests contained in or noted upon the existing Certificate of Title of and in that certain parcel of land situate, lying and being in the Province of Alberta and described as follows:

Certificate of Title No: **032 002 610**

LAC STE ANNE SETTLEMENT

ALL THAT PORTION OF LOT NINETEEN (19) BOUNDED AS FOLLOWS: ON THE SOUTHWEST BY THE NORTH EAST LIMIT OF EDMONTON STREET AS SHOWN ON PLAN 6269CG, ON THE NORTH WEST BY THE SOUTH EAST LIMIT OF OAK AVENUE AS ON SAID PLAN 6269CG AND BY THE SOUTH EAST LIMIT OF THE LANE LYING SOUTHEAST OF BLOCK 7 AND 10 AS SHOWN ON SUBDIVISION PLAN 3321BQ, ON THE NORTHEAST BY THE SOUTH WEST LIMIT OF BLOCK A, AS SHOWN ON PLAN 3321BQ, ON THE SOUTHEAST BY THE NORTH WEST LIMIT OF RAILWAY AVENUE AS SHOWN ON SAID PLAN 3321BQ, THE LAND HEREBY DESCRIBED CONTAINING 6.96 HECTARES (17.19 ACRES) MORE OR LESS EXCEPTING THEREOUT:

	HECTARES	(ACRES)	MORE OR LESS
A) PLAN 68HW - SUBDIVISION (FOR LANE)	0.081	0.20	
B) PLAN 679RS - RIGHT OF WAY	0.004	0.01	
C) PLAN 0221068 - SUBDIVISION	0.015	0.04	

EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

(hereinafter called "the said lands"); and

WHEREAS the Lessor has agreed to lease and grant a certain portion of the said lands to the Company for the purposes and upon the terms and conditions hereinafter set forth,

NOW THEREFORE THIS INDENTURE WITNESSETH THAT:

THE LESSOR, at the rental hereinafter set forth, HEREBY LEASES to the Company, all and singular, those parts or portions of the said lands shown outlined in red on the sketch or plan hereto attached (hereinafter called "the demised premises"), to be held by the Company as tenant for the term of twenty (20) years from the date hereof for any and all purposes and uses as may be necessary for the installation, operation and maintenance of a natural gas distribution system including, any above ground valves, meter stations and regulator boxes associated with any pipelines and the laying of any wire, or similar devices, the purpose of which is the conveyance of electronic signals or messages, and for any other purpose preparatory or incidental thereto, and, provided the Company is not in breach of any term or condition of this contract, it will be automatically renewed for another twenty (20) years.

Initial(s) KS

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YIELDING AND PAYING UNTO THE LESSOR:

a) **First Year Compensation**

For the first year, the sum of **FOUR HUNDRED (\$400.00) DOLLARS**, which is comprised of value of land granted, general disturbance, loss of use, adverse effect and severance, and any other factors deemed compensable.

The first year compensation shall be paid to the Lessor by the company prior to the entry upon the demised premises for any of the purposes set forth above, other than for survey, soil testing or historical resource impact assessment purposes.

b) **Annual Compensation**

Annual compensation payable for loss of use, adverse effect, severance and any other factors deemed compensable on an annual basis, to be paid each subsequent year in advance of the anniversary date of the lease in the sum of **TWO HUNDRED (\$200.00) DOLLARS**.

THE LESSOR HEREBY REPRESENTS, COVENANTS AND AGREES TO AND WITH THE COMPANY:

1. **TAXES PAID BY LESSOR**

The Lessor and the Company shall each promptly pay and satisfy all taxes, rates and assessments that may be assessed or levied against the said lands as a result of their respective use and occupation of the said lands.

2. **QUIET ENJOYMENT**

The Lessor has the right to lease the lands to the Company. The Company, if not in default, has the right to occupy and use the leased premises without interruption or disturbance from either the Lessor or any other persons claiming by, through or under the Lessor.

3. **LESSOR'S ENVIRONMENTAL RESPONSIBILITIES**

(a) The Lessor represents and warrants to the Company that it has not released, caused or permitted the release of any substance which may have an adverse effect on the environment on or into the demised premises, or on or into any area which may reasonably be expected to have an adverse effect on the demised premises. The Lessor further covenants and agrees with the Company not to release, cause or permit the release of any substance which may have an adverse effect on the environment on or into the demised premises or into any area which may reasonably be expected to have an adverse effect on the demised premises during the currency of this Lease.

(b) The Lessor further covenants and agrees to:

- (i) be liable for, and
- (ii) indemnify and save harmless the Company from,

any and all liabilities, damages, costs, claims, suits, or actions caused by or resulting from the existence of any substance on, in, or near the demised premises which may have an adverse effect on the environment and over which the Lessor has control, or as a result of a release by the Lessor of any

Initial(s) KS

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substance which may have an adverse effect on the demised premises, the Company or the Company's business.

4. COMPANY'S ENVIRONMENTAL RESPONSIBILITIES

(a) The Company will not release, cause or permit the release of any substance which may have an adverse effect on the environment on or into the said lands or on or into any area which is contrary to law and which may reasonably be expected to have an adverse effect on the said lands. The Company further covenants and agrees that if any substance which may cause an adverse effect on the environment is released on or into the said lands or into any area which may reasonably be expected to have an adverse effect on the said lands, it will, as soon as it becomes aware of such release, remediate such release in accordance with law.

(b) The Company further covenants and agrees to:

- (i) be liable for, and
- (ii) indemnify and save harmless the Lessor from,

any and all liabilities, damages, costs, claims, suits or actions caused by or resulting from the existence of any substance on, in or near the said lands which may have an adverse effect on the environment, and the existence of which was caused by the Company, or from a release by the Company of any substance which may have an adverse effect on the said lands, the Lessor or the Lessor's business.

5. COMPLIANCE WITH LAWS AND REGULATIONS

The Lessor and the Company shall comply with all applicable laws and regulations as may be in force from time to time, pertaining to the activities herein.

6. INDEMNIFICATION

The Company will indemnify and save harmless the Lessor from and against any and all claims or demands that may result from the Company's use and occupation of the demised premises, other than through willful damage or gross negligence by the Lessor.

7. TAXES PAYABLE BY COMPANY

To pay all taxes, rates and assessments that may be assessed or levied in respect of any and all machinery, equipment, structures, and works placed by the Company in, on, over or under the said lands. The Company shall reimburse the Lessor for any such taxes that may be levied against the Lessor as a result of the Company's occupation of or operations on the demised premises.

8. FENCING

The Company may erect a good and substantial fence around any installations and provide a proper livestock guard at any point of entry to the leased premises used by it, and the Company shall replace or repair any fences which it may have removed or damaged.

9. ARCHITECTURAL CONTROLS

The Company does its best to ensure above ground facilities match the architectural control established by Lessor. However, some controls may be considered beyond suitable expenditures. This could include, mutually agreeable architectural controls and certain types of fencing. In these cases, the Company may ask the Lessor to assist in covering excess expenses. Those parts or portions of the said architectural controls as outlined on the sketch or plan hereto attached (hereinafter called "the demised premises").

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Initial(s) KG

10. ROADWAYS

The Company shall, if reasonably required by either party, ensure that any roadway on the leased premises is constructed to a low profile unless topography of land dictates otherwise.

11. CULVERTS

The Company will construct and maintain culverts and other structures on the demised premises as required to ensure the unimpeded flow of water through natural drainage courses.

12. WEEDS

The Company will control all weeds on the demised premises, but in so doing agrees to use an annual short term residual effect herbicide product, and will not use any long term residual effect soil sterilants without the written consent of the Lessor.

13. TOPSOIL

The Company agrees to strip, conserve and preserve the top soil from the demised premises in compliance with existing government legislation, regulations and codes, and upon completion of its operations to return such top soil on the demised premises to a depth reasonably similar to those conditions existing prior to the commencement of construction.

14. COMPENSATION FOR DAMAGES

- (a) The Company will pay reasonable compensation for damage done by its servants and agents, which without restricting the generality thereof shall include crops, machinery, livestock, fences, buildings, or other improvements of the Lessor upon the said lands other than the demised premises, provided that nothing herein contained shall be construed as an agreement by the Company to pay compensation for damages with respect to any matter within Section 30 of the Surface Rights Act and any such dispute shall be resolved by the Surface Rights Board.
- (b) Delay: If for any reason commencement of operations by the Company is delayed for a period of more than sixty (60) days from the signing of this Lease, resulting in greater adverse effect, damage or inconvenience to the Lessor, the Company shall compensate the Lessor for such additional adverse effect, damages, and inconveniences.

15. ANNUAL COMPENSATION

Annual compensation payments provided for herein shall be subject to review in accordance with the Surface Rights Act.

THE LESSOR AND THE COMPANY DO HEREBY MUTUALLY COVENANT AND AGREE EACH WITH THE OTHER AS FOLLOWS:

16. NON-EXERCISE OF RIGHTS GRANTED

If the demised premises are not entered upon except for survey, soil testing or historical resource impact assessment purposes within 1 year of the date of this Lease Agreement, the Company shall pay to the Lessor the sum of -- Two Hundred --XX/100 (\$200.00) dollars for the aforementioned activities as well as the costs of negotiations and all other expenses and inconveniences and this Lease Agreement shall terminate. Upon termination of this Lease Agreement the Company shall execute and register such documents as may be necessary to remove the registration of this agreement from the title to the said lands.

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17. CHANGE OF USE

The Lessor and the Company agree to notify the other in writing sixty (60) days in advance of any change of use of the demised premises or change of use of the said lands.

In the event of a change of use of the demised premises or of the said lands, resulting in a material adverse financial effect upon a party hereto, either party shall have the right, effective as of the next anniversary date, to renegotiate the annual compensation payment on written notice to the other party. The notice shall specify the change of use and propose an annual compensation payment which that party believes fair under the circumstances. If the parties are unable to agree on the revised annual compensation payment, the matter will be determined pursuant to the provisions of Clause 24. This clause does not apply if the next anniversary date is the date upon which annual compensation is reviewed in accordance with Clause 15.

18. SURRENDER

The Company shall have the right at any time and from time to time to surrender and terminate this Lease by written notice to the Lessor, provided however that there shall be no refund to the Company of any compensation which may have been paid in advance and that all provisions for abandonment have been complied with in accordance with applicable laws and regulations. Upon termination of this Lease Agreement and reclamation of the demised premises the Company shall execute and register such documents as may be necessary to remove the registration of this agreement from the title to the said lands.

19. REDUCTION OF ACREAGE

Notwithstanding any other clauses contained herein, the Company may from time to time and at any time surrender any part or portion of the demised premises by giving the Lessor a revised plan of the portion or portions thereof retained. The reduction of acreage shall not immediately reduce the annual compensation then payable. The reduction of acreage shall, however, be taken into account at the next compensation review, provided that the area to be surrendered has been properly reclaimed in accordance with applicable laws and regulations.

20. DISCHARGE OF ENCUMBRANCES

The Company may, at its option pay or discharge any arrears owing under any Agreement for Sale or Mortgage, or any tax, charge, lien or encumbrance of any kind or nature whatsoever which may now or hereafter exist on or against or in any way affect the said lands, in which event the Company shall be subrogated to the rights of the holder or holders thereof, and may in addition thereto, at its option, reimburse itself by applying on account of repayment of the amount so paid by it the compensation or other sums accruing to the Lessor under the terms of this Lease. The Company shall not exercise its rights hereunder with respect to the first year compensation unless the Company advises the Lessor in writing of its intention to do so before the Lessor signs this Surface Lease.

21. SALE OF LAND

The annual compensation hereunder cannot be reserved from and must be included in any sale or transfer of the said lands by the Lessor. The Company shall be required to pay the annual compensation to the Lessor unless and until the Company is provided with evidence satisfactory to it of any change in ownership of the said lands.

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22. ASSIGNMENT BY COMPANY

The Company shall have the right to assign, transfer or convey to any other person, firm, corporation or entity whatsoever, all of the Company's powers, benefits, privileges, rights, titles and interest arising pursuant to, or conferred by, this Agreement, without consent from, or notice to, the Lessor. Upon any such assignment, transfer or conveyance by the Company, the Lessor agrees and acknowledges that the Company shall be released in full from all of its liabilities and obligations arising pursuant to the Agreement. The Company may enter into all agreements, contracts and writings and do all necessary acts and things necessary to give effect to the provisions of this section.

23. DEFAULT

Notwithstanding anything herein contained to the contrary, the Company shall not be in default in the performance of any of its covenants or obligations under this lease, including the payment of annual compensation, unless and until the Lessor has notified the Company of such default and the Company has failed to commence action to remedy the same within thirty (30) days of the receipt of such notice. For the purpose of this clause, a letter by the Company of its intent to remedy a default shall constitute a commencement of action to remedy the said default.

24. ARBITRATION

In the event of any dispute or claim arising out of or relating to this lease or a breach thereof that is not within Section 30 of the Surface Rights Act, the matter at issue (other than as provided in Clause 14 hereof and any dispute within the said Section 30) shall be determined by three disinterested arbitrators, one to be appointed by the Lessor, one by the Company, and the third by the two arbitrators so appointed, and the decision of any two of such three arbitrators shall be final and conclusive, PROVIDED THAT in all other aspects the provision of the arbitration legislation then in force in the Province of Alberta shall apply to each submission. In any event, the responsibility for the arbitration costs shall be determined by the appointed arbitrators.

25. NOTICES

All notices to be given hereunder may be given personally or by registered letter addressed to the party to whom the notice is to be given and when mailed, any such notice shall be deemed to be given to, and received by, the addressee ten (10) days after the mailing thereof, postage prepaid.

26. ADDRESSES

Unless changed by written notice the addresses of the parties hereto shall be:

COMPANY: Attention Land Department, 10035-105 STREET, EDMONTON, ALBERTA T5J 2V6

LESSOR: PO BOX 278, 4935 – 50th AVENUE, ALBERTA BEACH, ALBERTA T0E 0A0

27. INUREMENT

These presents and everything herein contained shall inure to the benefit of and be binding upon the Lessor, his heirs, executors, administrators, successors and assigns and upon the Company, its successors and assigns.

IN WITNESS WHEREOF the Lessor has hereunto set his hand and seal and the Company has duly executed this agreement.

SIGNED, SEALED AND DELIVERED
in the presence of:

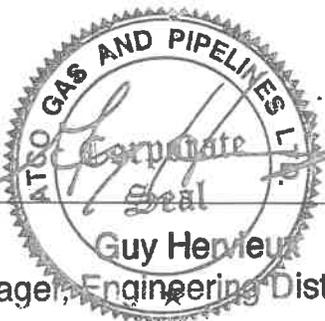
VILLAGE OF ALBERTA BEACH.


Witness **BRAD COCKERILL**
Alberta Land Agent
License No. 4876


Per: **Kathy Skwardchuk**

ATCO Gas and Pipelines Ltd.

APPROVED: AS TO FORM 
AS TO CONTENT 
ATCO GAS


Guy Herveu
Manager, Engineering District North

GST Registration # _____

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Initial(s) K

CONSENT OF SPOUSE

I, _____, being married to the above named _____ (the Grantor) do hereby give my consent to the disposition of our homestead, made in this instrument, and I have executed this document for the purpose of giving up my life estate and other dower rights in the said property given to me by the Dower Act, to the extent necessary to give effect to the said disposition.

Spouse of Grantor

CERTIFICATE OF ACKNOWLEDGMENT BY SPOUSE

1. This document was acknowledged before me by _____ apart from her husband (or his wife),
2. _____ acknowledged to me that she (he),
 - a) is aware of the nature of the disposition.
 - b) is aware that the Dower Act gives her (or him) a life estate in the homestead and the right to prevent disposition of the homestead by withholding consent.
 - c) consents to the disposition for the purposes of giving up the life estate and other dower rights in the homestead given to her (or him) by the DOWER ACT, to the extent necessary to give effect to the said disposition.
 - d) is executing the document freely and voluntarily without any compulsion on the part of her husband (or his wife).

Dated at _____ in the Province of Alberta this _____ day of _____ 2016.

DOWER AFFIDAVIT

I, _____ of _____ in the Province of Alberta

(occupation),

MAKE OATH AND SAY:

1. That I am the Grantor named in the within instrument.
 2. That I am not married.
- OR
3. That neither myself nor my spouse have resided in the within mentioned land at any time since our marriage.
- OR
4. I am (or my principal is) married to _____ being the person who executed the release of dower rights registered in the Land Titles Office on _____ day of 2016, A.D _____ as instrument number _____.

SWORN BEFORE ME at the _____ of)
_____ in the Province of Alberta, this)
_____ day of _____, A.D.)
2016.)

A COMMISSIONER FOR OATHS IN AND FOR ALBERTA

**AFFIDAVIT VERIFYING
CORPORATE/SOCIETY SIGNING AUTHORITY**

I/We Kathy SKwardchuk of Alberta Beach, in the Province of Alberta
MAKE OATH AND SAY THAT:

1. I am an officer or a director of **VILLAGE OF ALBERTA BEACH.**, named in the within or annexed agreement.
2. I am authorized by the corporation/society to execute the agreement without affixing a corporate/society seal.

SWORN before me at Alberta Beach)
in the Province of Alberta,)
this 19th day of October)
2016.)

Kathy SKwardchuk, CAO
Kathy SKwardchuk


A COMMISSIONER FOR OATHS
IN AND FOR ALBERTA
BRADLEY ASTEN COCKERILL
A Commissioner for Oaths
in and for Alberta
My Commission Expires March 8, 2017

AFFIDAVIT OF EXECUTION

I, **Brad Cockerill** of **Calgary** in the Province of Alberta,

MAKE OATH AND SAY:

1. That I was personally present and did see Kathy SkwarchoK Director/Officer of **VILLAGE OF ALBERTA BEACH**. named in the within instrument, who is/are personally known to me to be the person(s) named therein, duly sign and execute the same for the purpose named therein.
2. That the same was executed at Alberta Beach in the Province of Alberta and that I am the subscribing witness thereto.
3. That I know the said Kathy SkwarchoK Director/Officer of **VILLAGE OF ALBERTA BEACH**. and he/she they is/are, in my belief, of the full age of eighteen years.

SWORN BEFORE ME at the City of)
 Calgary in the Province of Alberta,)
 this 28 day of)
October, A.D. 2016.)

Tammy Marie Bunbury)
 A COMMISSIONER FOR OATHS IN AND)
 FOR ALBERTA)

TAMMY MARIE BUNBURY
 A Commissioner for Oaths
 in and for Alberta
 My Commission Expires May 22, 2017.

Brad Cockerill
BRAD COCKERILL
 Alberta Land Agent
 License No. 4876

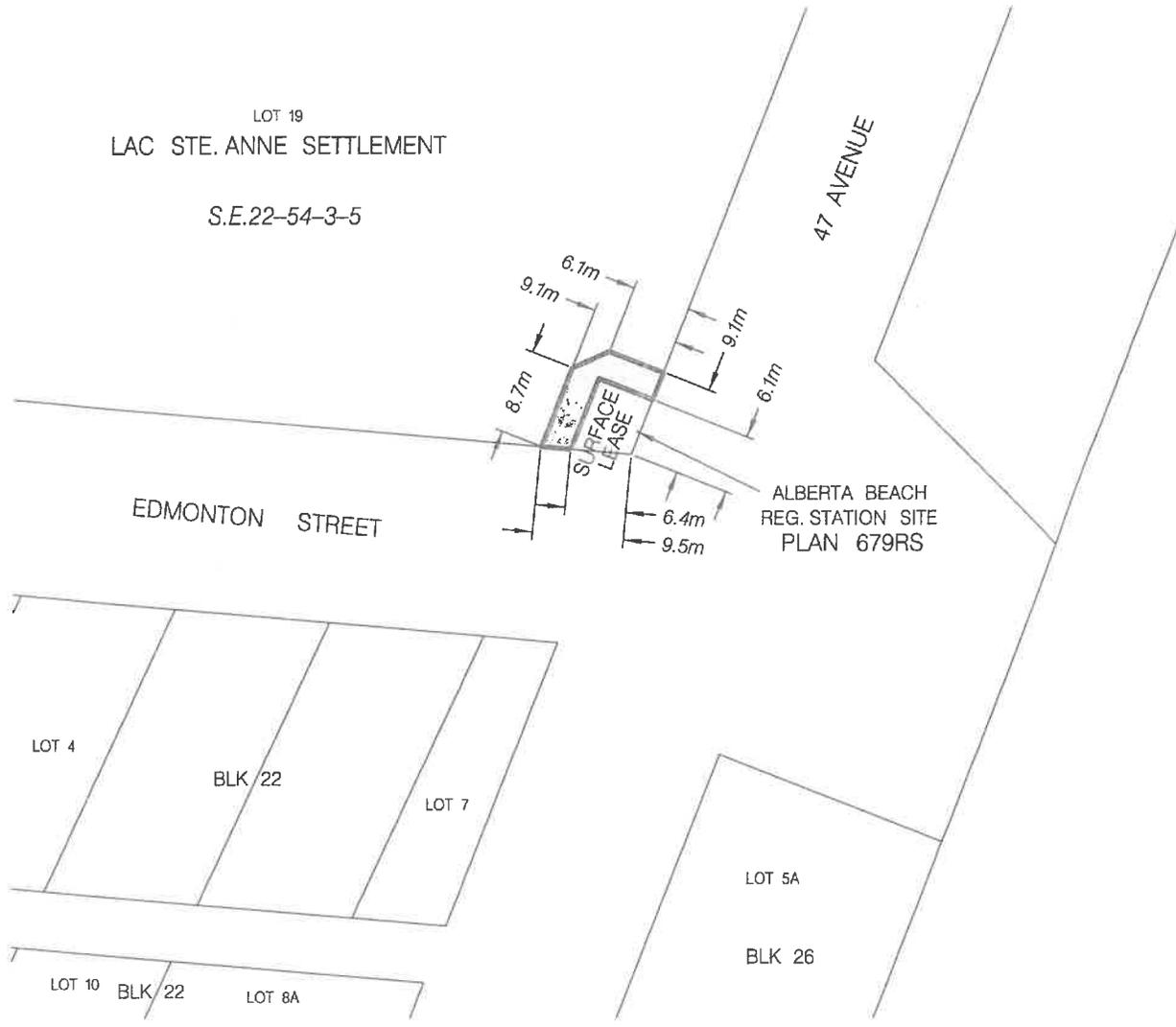
CONSENT BY OCCUPANT, VENDOR, MORTGAGEE OR OTHER INTERESTED PARTY

I, (We) _____ of _____ in the Province of Alberta having an interest in the within lands by virtue of an Agreement or Instrument dated the ____ day of _____, A.D. _____ DO HEREBY AGREE that all my (our) rights, interests and estate which are, or may be, affected by the above Right-of-Way Agreement shall be fully bound by all the terms and conditions thereof both now and henceforth.

Dated at _____ in the Province of Alberta this ____ day of _____, 2016.

Witness

Schedule "A"



NOTES: _____

(NOT TO SCALE)



PLAN SHOWING SURFACE LEASE WITHIN ALBERTA BEACH

AREA REQUIRED = 0.005 ha (0.012 Acres)

NOTE: AREA REQUIRED SHOWN OUTLINED IN RED
(ALL MEASUREMENTS ARE IN METRES)

SE 1/4 SEC. 22 TWP. 54 RGE. 3 W. 5th MER.

Lot 19 Blk - Plan No. LACSTEA

TITLE NUMBER: 032-002-610

Brad Cockerill
BRAD COCKERILL
SIGNED - COMPANY REPRESENTATIVE

October 19, 2016
DATE

Kathy Skwarchuk
SIGNED - GRANTOR
Kathy Skwarchuk
SIGNED - GRANTOR

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aboffice@albertabeach.com

From: aboffice@albertabeach.com
Sent: January 7, 2026 1:28 PM
To: 'cao@valquentin.ca'; office@sunsetpoint.ca
Subject: Re: Joint TriVillage Meetings

Good Afternoon, Marlene and Mike:

As per previous Joint Trivillage meetings, the Councils had agreed to hold Joint meetings on the 1st Thursday in the months of February, June, and November. Each municipality was to host a meeting, and the rotation was: Alberta Beach – February, Val Quentin – June, and Sunset Point – November.

Assuming your Council is still in favour of holding these joint meetings, the following would be the meeting dates for 2026:

- Thursday, February 5, 2026, at 7 pm (Alberta Beach to host)
- Thursday, June 4, 2026, at 7 pm (Val Quentin to host)
- Thursday, November 5, 2026, at 7 pm (Sunset Point to host)

Please note that the Alberta Beach Council Chambers is available to hold these meetings, and the meetings are available electronically in chambers as well.

Please advise and RSVP if you and your Council members are available to attend the February 5th meeting, and please forward your agenda items.

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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